



Lake Hopatcong Yacht Club Private Party Contract

Member:		Date:	
Event Name:		Phone Number:	
Email:			
Address:			
Contact:		Cell:	
Date of Event:		Time of Event:	
Number of Guests:		Music:	
Caterer:		Caterer Contact: (Address & Phone)	

This document serves as a binding contract between *Lake Hopatcong Yacht Club* hereafter known as “Host,” and _____, hereafter known as “Planner”. The Planner desires to engage the services of the Host for the _____ on _____ at **The Lake Hopatcong Yacht Club, 79 North Bertrand Rd., Mt. Arlington, NJ 07856**. Both parties agree to abide by the following conditions:

1. The Event will be as follows:

2. The Planner will be in charge of the following aspects of the event:

3. The Planner agrees to pay the Host \$_____ for all services rendered in renting the Lake Hopatcong Yacht Club from the Private Policy Fee Schedule. Fifty percent (50%) of this event cost is due on the signing of this contract. \$_____. Final payment including bar bill and any other added charges will be due at the end of the event or before the Host or Planner leaves. This will be paid with a personal check or cash.

4. Should the event be canceled at any time, Lake Hopatcong Yacht Club (the Host) will retain from the deposit a penalty fee for any reasonable out-of-pocket expenses that have been incurred to date. **No refund will be made 14 days prior to the event.**

(Vice Commodore's Signature)		(Date)
(Club Manager's Signature)		(Date)
(Planner's Signature)		(Date)

** Fees for event will be calculated from the Private Party Policy Fee Schedule and must be signed by the Planner prior to signing of this contract.

ADDITIONAL NOTES: