

## The Landlord Inventory Checklist

Item	Included
<b>Furnishings</b>	
Sofas, couches, arm chairs	
Dining table, desks and chairs	
Bed frames and mattresses	
Wardrobes, chests of drawers	
White goods	
Cooker and other kitchen appliances (clean, full working order)	
Crockery, cutlery, pans and other kitchen items	
<b>Fixtures</b>	
Carpet and flooring	
Kitchen units and surfaces	
Sinks and taps	
Bathroom suite	
Internal walls and ceilings (mould, damp)	
Light fittings, fixtures and switches	
Blinds and curtains	
Ornaments, pictures or other decorations	
Smoke and carbon monoxide detectors, burglar alarm	
Cupboards or other fixed storage	

<b>Fixtures (continued)</b>	
Boiler and radiators	
Handrails/bannisters and other railings	
Fireplaces	
<b>Building</b>	
Doors and doorframes (internal and external)	
External walls and fences	
Windows (no glass damage, open and close fully)	
Roof and guttering	
External lights and fittings	
<b>External</b>	
Sheds and outhouses	
Letter box	
Lawn, flower beds, paving etc	
<b>Other things to include</b>	
Property address	
Move-in and move-out dates	
Energy meter readers	
Details of keys given to tenant (how many, for which doors, etc)	
Landlord and tenant signatures	