

# Expository Speech Outline Template

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**Speaker:** Your name goes here.  
**Date:** The date of your speech goes here.  
**Speech Topic:** The topic of your speech goes here.  
**Specific Purpose:** The specific purpose statement of your speech goes here.

## Introduction

- I. **Attention Getter:** Your attention getter goes here. A link to the topic (how the attention getter relates to the topic) and a statement of significance (why the topic is important) may also be added here.
- II. **Thesis:** Your thesis goes here.
- III. **Preview:** The preview of your main points goes here.

The transition from the introduction to your first main point goes here.

## Body

- I. **The title of your first main point goes here:** the text, if any, of your first main point goes here.
  - A. The first subpoint or supporting material of your first main point goes here.
    1. The first sub-subpoint or supporting material of your first subpoint goes here.
    2. The second sub-subpoint or supporting material of your first subpoint goes here.
    3. The third sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than three.
    4. The fourth sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than four.
    5. The fifth sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than five.
  - B. The second subpoint or supporting material of your first main point goes here.
    1. The first sub-subpoint or supporting material of your second subpoint goes here.
    2. The second sub-subpoint or supporting material of your second subpoint goes here.
    3. The third sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than three.
    4. The fourth sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than four.

5. The fifth sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than five.
- C. The third subpoint or supporting material of your first main point goes here, or delete this numbered item if you have fewer than three.
1. The first sub-subpoint or supporting material of your third subpoint goes here.
  2. The second sub-subpoint or supporting material of your third subpoint goes here.
  3. The third sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than five.
- D. The fourth subpoint or supporting material, if any, of your first main point goes here; or delete this numbered item if you have fewer than four.
1. The first sub-subpoint or supporting material of your fourth subpoint goes here.
  2. The second sub-subpoint or supporting material of your fourth subpoint goes here.
  3. The third sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than five.
- E. The fifth subpoint or supporting material, if any, of your first main point goes here; or delete this numbered item if you have fewer than five.
1. The first sub-subpoint or supporting material of your fifth subpoint goes here.
  2. The second sub-subpoint or supporting material of your fifth subpoint goes here.
  3. The third sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than five.

The transition from your first main point to your second main point goes here.

**II. The title of your second main point goes here:** the text, if any, of your second main point goes here.

- A. The first subpoint or supporting material of your second main point goes here.
1. The first sub-subpoint or supporting material of your first subpoint goes here.
  2. The second sub-subpoint or supporting material of your first subpoint goes here.

3. The third sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than five.
- B. The second subpoint or supporting material of your second main point goes here.
1. The first sub-subpoint or supporting material of your second subpoint goes here.
  2. The second sub-subpoint or supporting material of your second subpoint goes here.
  3. The third sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than five.
- C. The third subpoint or supporting material of your second main point goes here, or delete this numbered item if you have fewer than three.
1. The first sub-subpoint or supporting material of your third subpoint goes here.
  2. The second sub-subpoint or supporting material of your third subpoint goes here.
  3. The third sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than five.
- D. The fourth subpoint or supporting material, if any, of your second main point goes here; or delete this numbered item if you have fewer than four.
1. The first sub-subpoint or supporting material of your fourth subpoint goes here.
  2. The second sub-subpoint or supporting material of your fourth subpoint goes here.
  3. The third sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than five.
- E. The fifth subpoint or supporting material, if any, of your second main point goes here; or delete this numbered item if you have fewer than five.
1. The first sub-subpoint or supporting material of your fifth subpoint goes here.
  2. The second sub-subpoint or supporting material of your fifth subpoint goes here.

3. The third sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than three.
4. The fourth sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than four.
5. The fifth sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than five.

The transition from your second main point to your third main point goes here.

**III. The title of your third main point goes here:** the text, if any, of your third main point goes here; or delete this numbered item if you have fewer than three points.

- A. The first subpoint or supporting material of your third main point goes here.
  1. The first sub-subpoint or supporting material of your first subpoint goes here.
  2. The second sub-subpoint or supporting material of your first subpoint goes here.
  3. The third sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than five.
- B. The second subpoint or supporting material of your third main point goes here.
  1. The first sub-subpoint or supporting material of your second subpoint goes here.
  2. The second sub-subpoint or supporting material of your second subpoint goes here.
  3. The third sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than five.
- C. The third subpoint or supporting material of your third main point goes here, or delete this numbered item if you have fewer than three.
  1. The first sub-subpoint or supporting material of your third subpoint goes here.
  2. The second sub-subpoint or supporting material of your third subpoint goes here.
  3. The third sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than five.
- D. The fourth subpoint or supporting material, if any, of your third main point goes here; or delete this numbered item if you have fewer than four.

1. The first sub-subpoint or supporting material of your fourth subpoint goes here.
  2. The second sub-subpoint or supporting material of your fourth subpoint goes here.
  3. The third sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than five.
- E. The fifth subpoint or supporting material, if any, of your third main point goes here; or delete this numbered item if you have fewer than five.
1. The first sub-subpoint or supporting material of your fifth subpoint goes here.
  2. The second sub-subpoint or supporting material of your fifth subpoint goes here.
  3. The third sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than five.

The transition from your third main point to your fourth main point goes here.

**IV. The title of your fourth main point goes here:** the text, if any, of your fourth main point goes here; or delete this numbered item if you have fewer than four points.

- A. The first subpoint or supporting material of your fourth main point goes here.
1. The first sub-subpoint or supporting material of your first subpoint goes here.
  2. The second sub-subpoint or supporting material of your first subpoint goes here.
  3. The third sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than five.
- B. The second subpoint or supporting material of your fourth main point goes here.
1. The first sub-subpoint or supporting material of your second subpoint goes here.
  2. The second sub-subpoint or supporting material of your second subpoint goes here.
  3. The third sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than five.

- C. The third subpoint or supporting material of your fourth main point goes here, or delete this numbered item if you have fewer than three.
  - 1. The first sub-subpoint or supporting material of your third subpoint goes here.
  - 2. The second sub-subpoint or supporting material of your third subpoint goes here.
  - 3. The third sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than three.
  - 4. The fourth sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than four.
  - 5. The fifth sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than five.
  
- D. The fourth subpoint or supporting material, if any, of your fourth main point goes here; or delete this numbered item if you have fewer than four.
  - 1. The first sub-subpoint or supporting material of your fourth subpoint goes here.
  - 2. The second sub-subpoint or supporting material of your fourth subpoint goes here.
  - 3. The third sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than three.
  - 4. The fourth sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than four.
  - 5. The fifth sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than five.
  
- E. The fifth subpoint or supporting material, if any, of your fourth main point goes here; or delete this numbered item if you have fewer than five.
  - 1. The first sub-subpoint or supporting material of your fifth subpoint goes here.
  - 2. The second sub-subpoint or supporting material of your fifth subpoint goes here.
  - 3. The third sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than three.
  - 4. The fourth sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than four.
  - 5. The fifth sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than five.

The transition from your fourth main point to your fifth main point goes here.

**V. The title of your fifth main point goes here:** the text, if any, of your fifth main point goes here; or delete this numbered item if you have fewer than five points.

- A. The first subpoint or supporting material of your fifth main point goes here.
  - 1. The first sub-subpoint or supporting material of your first subpoint goes here.
  - 2. The second sub-subpoint or supporting material of your first subpoint goes here.
  - 3. The third sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than three.
  - 4. The fourth sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than four.

5. The fifth sub-subpoint or supporting material of your first subpoint goes here, or delete this numbered item if you have fewer than five.
- B. The second subpoint or supporting material of your fifth main point goes here.
1. The first sub-subpoint or supporting material of your second subpoint goes here.
  2. The second sub-subpoint or supporting material of your second subpoint goes here.
  3. The third sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your second subpoint goes here, or delete this numbered item if you have fewer than five.
- C. The third subpoint or supporting material of your fifth main point goes here, or delete this numbered item if you have fewer than three.
1. The first sub-subpoint or supporting material of your third subpoint goes here.
  2. The second sub-subpoint or supporting material of your third subpoint goes here.
  3. The third sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your third subpoint goes here, or delete this numbered item if you have fewer than five.
- D. The fourth subpoint or supporting material, if any, of your fifth main point goes here; or delete this numbered item if you have fewer than four.
1. The first sub-subpoint or supporting material of your fourth subpoint goes here.
  2. The second sub-subpoint or supporting material of your fourth subpoint goes here.
  3. The third sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than four.
  5. The fifth sub-subpoint or supporting material of your fourth subpoint goes here, or delete this numbered item if you have fewer than five.
- E. The fifth subpoint or supporting material, if any, of your fifth main point goes here; or delete this numbered item if you have fewer than five.
1. The first sub-subpoint or supporting material of your fifth subpoint goes here.
  2. The second sub-subpoint or supporting material of your fifth subpoint goes here.
  3. The third sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than three.
  4. The fourth sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than four.

5. The fifth sub-subpoint or supporting material of your fifth subpoint goes here, or delete this numbered item if you have fewer than five.

The transition from your last main point to your conclusion goes here.

## **Conclusion**

I. **Review:** The review of your main points goes here.

II. **Closing:** Your closing statement goes here.

## **Bibliography**

Your bibliography in MLA or APA format goes here.