



Business Expense Sheet

Owner's Name			
Business Name			
Business Type		Business Number	
Income			
HST		Do you remit HST?	

Business Expenses		Auto Expenses	
Advertising		Year	
Meals/Ent.		Make	
Bad Debts		Model	
Insurance		Total kms for year	
Interest		Kms for work	
Business Licenses, Due, etc		Fuel & Oil	
Office Expenses		Insurance	
Supplies		License	
Legal/Acct.		Repairs/Maint.	
Admin. Fees		Leasing	
Rent			
Repairs/Maint.		Other	
Wages		407 ETR	
Property Taxes		CAA	
Travel			
Telephone/Utilities			
Fuel (not auto)		House Expenses	
Freight/Delivery		Total sq. ft. of home	
		sq. ft. for office use	
Other:		Heat	
Internet		Hydro	
Waste removal/Disposal		Insurance	
Cell Phone		Repairs/Maint.	
Bank S/C		Mortgage Interest	
Website		Property Taxes	
Seminars		Telephone/Internet	