



# Equipment Purchase Receipt

As President of \_\_\_\_\_, a registered student organization at the University of Alabama, I understand the importance of safeguarding purchases made for us by the Financial Affairs Committee (FAC). I further understand, that it is my responsibility to pass these equipment items on to the next president of my organization for future use.

(Name) \_\_\_\_\_ Date \_\_\_\_\_

Signature: \_\_\_\_\_

Items received:

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President's contact information  
(email & telephone number):

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The above equipment items will be stored in the following secure location on the UA campus:

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**As Advisor to the above student organization, I agree to store, safeguard and pass along the above equipment to the president of subsequent years.**

Advisor name: \_\_\_\_\_ Phone number: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_