ENROLLMENT FLOW CHART

1 **Submit Application to Admissions[1] by mail, in person or via the Internet.**

NEW STUDENTS

Never been to college before or only attended while in high school and goal on application of:

- Associate Degree
- Transfer
- Basic English/Math/Reading Skills

2 **ASSESSMENT (Required)[2, 3]**

Come to walk-in computer testing, or make a reservation for paper and pencil testing. See Assessment page in the *Schedule* for detailed information, including options to testing.

3 **ORIENTATION (Required)[2]**

Obtain reservation at Assessment Session; Online Orientation available[5]

4 **ADVISING (Required)[2]**

Follows Orientation or visit the Counseling Center, SS-120

5 **ENROLLMENT (Required)**

Obtain Enrollment Card at Orientation

ALL OTHER STUDENTS

- High School Students
- Attended College Before
- Personal Enrichment/Job Training
- Undecided on Goal

2 **TRANSCRIPT EVALUATION & PREPREQUISITE CHECK (Optional)[3]**

Visit the Counseling Center, SS-120

3 **ASSESSMENT (Optional)[3]**

Come to walk-in computer testing, or make a reservation for paper and pencil testing. See Assessment page in the *Schedule* for detailed information, including options to testing.

4 **ADVISING & ORIENTATION (Recommended)**

Advising: Visit the Counseling Center, SS-120
Orientation: Online Orientation available[5]

5 **ENROLLMENT (Required)**

Enrollment Card given upon receipt of completed application

6 Check class availability on the computers in the Student Services Building lobby or on the SBCC website, *www.sbcc.edu*

7 Bring completed Enrollment Card to the Admissions Office

8 Pay all fees before close of business day at Cashier's Office, SS-150

FOOTNOTES

1 Supplemental Applications are *required* for the following programs:

- ADN/VN/CNA/HHA/RT; ext. 2366
- High School Students Program; ext. 2201
- Cosmetology/Esthetician/Manicure/Massage; 683-4191
- Honors Program; ext. 2201
- Hotel/Restaurant/Culinary; ext. 2457/2458
- Marine Diving Technologies; ext. 2426/2427
- International Students; ext. 2240/2284

2 Assessment, Orientation and Advising may be deferred for one semester only.
3 Assessment is required to enroll in English 60-111, Math 1-150, all ESL and Psychology 150 classes.
4 Assessment testing information: **http://www.sbcc.edu/home/pros/assess**
5 Online Orientation: **http://www.sbcc.edu/rt/orientation**