



**EDWARDSBURGH CARDINAL**

Phone: 613-658-3055  
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Toll Free: 866-848-9099  
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P.O. Box 129,  
18 Centre St.  
Spencerville, Ontario  
K0E 1X0

## **Request for Quotation**

**For**

### **Engineering Services for the design of an Accessibility Lift at the Municipal office building.**

<b>Issue Date:</b>	<b>Friday April 10, 2015</b>
<b>Closing Date &amp; Time:</b>	<b>Tuesday April 28, 2015 – 4PM</b>
<b>Closing Location:</b>	Township of Edwardsburgh Cardinal 18 Centre Street PO Box 129 Spencerville, ON K0E 1X0
<b>Contact:</b>	Jason Vezina Chief Building Official <a href="mailto:jvezina@twpec.ca">jvezina@twpec.ca</a> 613-658-3055 x 102

#### **Request for Quotations**

The Township of Edwardsburgh Cardinal is requesting quotations for engineering design services for an accessible lift at the Municipal Office building located at 18 Centre St, Spencerville. All work is to be in accordance with CAN/CSA B355-09 and with all provisions of the 2012 Ontario Building Code as amended in particular Division B, Article 3.8.3.5.



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## **Site Viewing**

Appointments for a site visit at the subject property can be schedule any time before the closing date for submissions. Site visits should take place between 8:30am-2:30pm Monday to Friday.

## **Scope of Work**

In order to make the second floor of the Township office building accessible, we require the design of an accessible lift for the public to adequately access the second floor. The lift is to be similar to the Federal Elevator Carelift that is installed at the new Cardinal arena located at 4050 Dishaw St, Cardinal On. The cab should be big enough to accommodate one wheelchair and one additional person. Design work is to include the required renovations to the crawlspace, first floor and second floor areas, electrical, elevator shaft and also a suitable mechanical room.

## **Quotation Validity**

Quotations shall remain valid and open for acceptance by the Township for a period of sixty (60) calendar days following the due date for receipt of submissions.

## **Submission of Proposal**

Your quotation must be submitted to the Municipal contact listed above by mail, email or personal delivery no later than 4:00 pm Tuesday April 28, 2015. Under no circumstances will any quotation that is received after the due date/time be considered.

## **Rights Reserved by the Township**

The Township will not be responsible for any costs incurred in the preparation and submission of quotations or selection interviews. Neither the lowest cost nor any quotation shall necessarily be accepted and the decision of the Township is final. Clarification/additional information may be requested on any bid. The Township also reserves the right to cancel this Request for Quotation at any time either before, during or after receipt of bids, without penalty or cost to the Township. This Request for Quotation and resulting proposals should not be considered a commitment by the Township to enter into any contract.