

Warszawa, 15 September 2014

**REQUEST FOR QUOTATION
for services of
CONSTRUCTION SUPERVISION
for project
„Construction of Szerzawy Wind Farm 10 MW together with
associated infrastructure”**

GESTAMP WIND 10 SP. Z O.O.

with its registered office in Warsaw, ul. Raławicka 130, registered with the District Court for the City of Warsaw in Warsaw, 13th Commercial Department of the Polish Court Register, under no. KRS 0000381630, tax identification (NIP) no. 1080010709, having share capital of PLN 10,000.00 fully paid

invites to submit quotations in a procedure concerning "Construction supervision as part of the project *Construction of Szerzawy Wind Farm 10 MW together with associated infrastructure*"

1. Contracting Party

Gestamp Wind 10 Sp. z o.o.

ul. Raławicka 130

02-634 Warsaw, Poland

Nr KRS 0000381630

NIP 1080010709

Website on which the tender documentation is published:

<http://www.gestampwind.com/en/media/information/przetargi-prowadzone-przez-gestamp-wind-10-sp-z-oo-w-polsce-dotyczace-budowy-farmy>

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2. Contract award procedure

- 1) Whereas Gestamp Wind 10 Sp. z o.o. is not obliged to apply the Public Procurement Law of 29 January 2004 (consolidated text: Journal of Laws of 2013 item 907, as amended) the Tender Procedure is carried out under articles 70¹-70⁵ of the Civil Code of 23 April 1964 (consolidated text: Journal of Laws of 2014 item 121) based on the principles and provisions of "*Tender procedures rules for Gestamp Wind 10 sp. z o.o. with regard to a project financed by a loan from a National Environmental Protection and Water Management Fund*" dated 17 June 2014 ("**Rules**").
- 2) Contracting Party by publishing the Request for Quotation ("**RfQ**") invites Contractors to submit offers ("**Offer**") on terms and conditions set forth in the Rules and Request for Quotation and subsequently conducts negotiations with one or two Contractors who submitted the most advantageous tenders.
- 3) Any information presented in the RfQ is only for the purpose of submitting offers in the procedure.

3. Description of scope of works

- 1) The subject-matter of the contract is a service of Construction Supervision for the project Construction of Szerzawy Wind Farm 10 MW together with associated

infrastructure”, consisting of supervision of construction process during its preparation and execution, till obtaining Occupancy Permit and final accountings of the project.

- 2) Complete description of scope of works is included in Schedule no 1, being a integral part of this RfQ.

4. Tender Procedure participation conditions

- 1) Contractors may compete for the contract if they fulfill conditions regarding required knowledge and experience, and provide staff able to deliver services required in the contract i.e.

- a. Supervise construction works and start-up of minimum 1 wind Farm of min. power 10 MW, together with associated infrastructure and HV/MV substation.

- b. Have or will have Construction Inspectors required by Polish Law , in the following fields:

- civil works,
- installation (electrical),
- road construction,

having at least 5 years' experience in their fields in the position of a works manager, construction site manager, or construction supervisor, included at least one year in wind farms.

- sanitary and gas,

having at least 5 years' experience in their fields in the position of a works manager, construction site manager, or construction supervisor.

- 2) Contracting party requires constant presence of the staff during construction works.
- 3) Contracting Party requires communication in written and spoken English
- 4) Contractor can trust knowledge and experience as well as technical capability of staff, no matter the legal bounds which link them.
- 5) Contractor submit together with the offer statement on fulfillment of the conditions to participate in the procedure and submit documents confirming fulfillment of the conditions. The Contracting Party requires including CV of proposed staff, with listed performed works and a copy of license.
- 6) Offers of Contractors which will not include statement of fulfillment of procedure conditions will be excluded.

5. Contract performance term

- 1) Contract performance term is 12 months.

2) Planned starting date of construction site is October 2014.

Planned date of conclusion of the contract is September 2014. In case of concluding the contract on the later date the Contracting Party reserves the right to adequate extensions of deadlines for the performance of the contract.

6. Contract and key financing and payment terms

The contract will be concluded in Polish or in English language version. All contract-related settlements will be made in PLN.

7. How to prepare the Bid

- 1) The Contractor may only submit one Bid. All corrections which may influence the tender should be signed by person signing the offer. Changes to the bid or its rejection before time limit for submitting offers will be effective.
- 2) Together with the bid Contractor will submit a draft of the contract, in Polish and English language version. The Contracting Party is allowed to introduce any changes to the draft of contract.
- 3) Content of the offer must reflect scope of works included in Schedule 2
- 4) Offer should have numbered pages and its pages should be bound in a way imposing its recompletion.
- 5) Offers submitted after deadline will be send back to the Contractors without opening.
- 6) The Contractor can, before deadline for submitting offers, change or reject the offer.
- 7) During evaluation of offers the Contracting Party may request the Contractor to explain the content of the offer and documents attached to it.
- 8) Along with the Offer the Contractor submit statement confirming fulfillment on conditions included in section 4.1.
- 9) The Offer and the other statements and documents should be signed by a person authorized to represent the Contractor. If the Tender or other documents are signed by an attorney-in-fact, the Tender should be accompanied by the original of the power of attorney.
- 10) The Offer should be submitted in paper form (1 original) and on a CD/DVD in electronic form, in a scan (PDF file) and in an editable version (MS Word file).

8. Offer term

The Contractor is bound by the Offer submitted for 90 days. The tender term starts running when the time limit for receipt of Offers ends.

9. Description of the method used to calculate the price

- 1) The price given in the Tender must be in PLN.
- 2) The Contractor's gives in the offer fixed price for whole scope of works. Price gin the offer should be given as net of VAT value and gross value (with VAT included)
- 3) Lump sum price given in the offer should be final, complete, explicit and must include all requirements of the Contracting Party shown in Schedule 1, all obligations of Contractor and include all the costs which the Contractor will incur in connection with the proper and timely performance of the contract.
- 4) Method of payment and settlements for performing the services will be concluded in the contract. The Contracting Party allows monthly payments. In the offer the Contractor should propose a payment calendar.

10. Contractor selection criteria

The Contracting Party will choose a Contractor which offers the lowest price net of VAT.

11. Place and time-limit for submitting Tenders

- 1) The Tenders should be submitted in the seat of the Contracting Party by 26 September 2014, hours 12:00 in a sealed envelope addressed to the Contracting Party's address with a heading

„Offer in procedure – Construction supervision as part of the project Construction of Szerzawy Wind Farm 10 MW together with associated infrastructure” Do not open before 26 September 2014, hours 12:00, [Contractor's name].

- 2) Tenders will be opened in the Contracting Party's registered office, on 26 September at 12:00 o'clock.

12. Course of negotiations

After examining and evaluating the Tenders, the Contracting Party may conduct negotiations with the Contractor that submitted the most advantageous Tender or with two Contractors who submitted most advantageous Tenders.

13. Information about formal steps, to be taken after choosing the best offer in order to conclude the contract.

After choosing the best offer, parties will negotiate immediately the contract conditions, with maintaining conditions included in Schedule 2.

14. Request to clarify RfQ

In case of Contractor's request to clarify RfQ and Schedules, the Contractor should ask questions in Polish and in English language version. The Contracting Party will provide answers, depending on the scope of the question, in Polish and/or English.

15. Other

- 1) Results of the procedure will be send to Contractors by email.
- 2) RfQ will be cancelled, if:
 - a. Not even one offer qualifies for evaluation,
 - b. Price of best offer will be higher than the Contracting party can spend for the services.
- 3) Contracting Party reserves a right to cancel the procedure without choosing any Contractor and without further notice.

The following schedules constitute an integral part of this RfQ:

1. Schedule 1 – Offer form;
2. Schedule 2 – Detailed description of scope of works;
3. Schedule 3 – Project Description