

## **PART I – DETAILS OF PROJECT / PROPOSAL**

### **1. PROJECT / PROPOSAL**

Subject/ Topic :

Key Capability Development focus areas (Please tick accordingly):

- ☐ Sustainable construction practices or technologies
- ☐ Waste Management or waste recovery
- ☐ Environmental-friendly materials or products

Types of firms

- ☐ Demolition Contractors
- ☐ Construction and Demolition (C&D) / Industrial Waste Recyclers
- ☐ Ready Mixed Concrete (RMC) Manufacturers
- ☐ Builders
- ☐ Others, please specify: \_\_\_\_\_

### **2. APPLICANT/ LEAD ORGANISATION REPRESENTATIVE**

Name :  
Position :  
Company :  
Tel :  
Fax :  
Email :

### **3. KEY PARTICIPATING PARTIES / PRINCIPAL INVESTIGATORS**

Name :  
Position :  
Company :  
Tel :  
Fax :  
Email :

Name :  
Position :  
Company :  
Tel :  
Fax :  
Email :

Name :  
Position :  
Company :  
Tel :  
Fax :  
Email :

#### 4. DESCRIPTION OF PROJECT/ PROPOSAL

Executive summary (maximum of 1 page, font size 12 pt)

*Give a concise description of the project/ proposal, including background, scope of work, objectives of the project/ proposal and any actual sites/projects application.*

Contribution towards Sustainable Construction (maximum of 1 page, font size 12 pt)

*Provide a description on the alignment of the project/ proposal to support and drive towards sustainable construction:*

- i) Attaining accreditation set by relevant Authorities*
- ii) Increase in use of recycled material for building works (in design and construction)*
- iii) Increase in production capacity of recycled materials (e.g. crushed concrete)*
- iv) Successful implementation in at least one project*
- v) Improvement in processes or techniques*
- vi) Implementation of quality management system*
- vii) Development of new technologies or products*
- viii) Increase in productivity (reduced cycle time, reduced manpower, higher yield etc)*

Potential impact/ application for testbedding projects (maximum of 1 page, font size 12 pt)

*Describe the potential impact (e.g. pushing the boundaries) or areas of committed / potential application.*

#### Deliverables

*State all deliverables of the project/ proposal and provide the key performance indicators (KPIs) for the project as follows:*

Desired Outcome(s)	Outcome Indicator(s)	Current Target(s)	Proposed Target(s)	Prime/Direct Impact of Proposed Target(s) on Beneficiaries

**Milestones**

Define the implementation schedule of major activities/deliverables. Please indicate your proposed date of commencement and duration of the proposed project/ proposal. Sample format which you may like to follow is shown below:

Milestones & Deliverables*	Project Implementation Schedule							
	Year 1				Year 2 etc			
	Mth 1-3	Mth 4-6	Mth 7-9	Mth 10-12	Mth 13- 15	Mth 16-18	Mth 19-21	Mth 22-24
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
a.								
b.								

\* Deliverables refer to the objectives indicated in your original project proposal. This is to clearly state what applicant expects to achieve and deliver at the end of the project

## 5. FUNDING SUPPORT REQUESTED FOR SUSTAINABLE CONSTRUCTION CAPABILITY DEVELOPMENT FUNDING

*Summarise the funding support requested in the table below. Also, provide a detailed breakdown on the funding support requested (e.g. no. and cost of manpower required, name and cost of equipments, materials, and consultancy services required) as an Appendix.*

N.B. For all monetary transactions carried out, please indicate if the party involved is related to your company (e.g., from the same group or subsidiary / parent of your company). Any transaction between the Applicant and its related party/parties (as defined under the Financial Reporting Standard 24 (FSR 24) published by the Accounting Standards Council) are not eligible as claims under the Qualifying Cost Item.

Costs (\$)	Item					
	Manpower (e.g. salary, training costs)	Equipment and Materials (e.g. Equipment, Consumables, Material, Software)	Professional services (e.g. Consultancy, Subcontracting)	Intellectual Property Rights (e.g. Licensing / Royalties, Technology Acquisition)	Other Cost (pls specify)	TOTAL COSTS (\$)
Proposed Funding support <sup>1</sup>						
Other Funding Sources <sup>2</sup> (pls state the source)						
TOTAL COSTS (\$)						

<sup>1</sup> Proposed Funding Support refers to the requested funding support from Sustainable Construction Capability Development Fund.

**PART II - COMPANY INFORMATION****1. GENERAL**

Company Name:			
Address:			
Tel:		Fax:	
BCA Contractor Registration Workhead / Grade		Date of Expiry: (DD/MM/YYYY)	
ACRA Ref. No:		Date of Registration: (DD/MM/YYYY)	
Registered as	*Sole Proprietorship *Partnership Private Limited (non-exempt limited by shares) *Public Limited (limited by shares) *Others (please specify)  Note: *Please delete accordingly		

Company Executives (one of which must be the Chief Financial Officer or Accountant)

Name	Designation	Nationality

**2. OWNERSHIP**

(a) Paid-up Capital S\$ \_\_\_\_\_

(b) Share Capital S\$ \_\_\_\_\_  
 (refers to ultimate parent company/shareholders)

Name of Company/Individual	Country Registered/ Nationality	Singapore PR (Yes/No)	% Share <sup>#</sup>


# should add up to 100%. For shareholders holding less than 5% equity, group by country

### 3. MAJOR RELATED COMPANIES OWNED IN SINGAPORE

(Corporate share  $\geq 20\%$ )

Company Name	Business Activity	% Share

### 4. MAJOR PRODUCTS/SERVICES & PRINCIPAL CLIENTS

S/No.	Products/Services	Principal Clients
1.		
2.		
3.		

### 5. EMPLOYMENT PROFILE

Current FY	Local (Singaporeans and PR)	Foreign
Degree Holders		
Diploma Holders		
Skilled Workers <sup>+</sup>		
Others		
Total		

<sup>+</sup> Includes craftsmen and graduates from Vocational Institutes

## 6. OTHER RELEVANT INFORMATION

Please also provide a copy of your latest annual/financial report and any other relevant reports or information available.

## PART III - DECLARATIONS

The Company has obtained or is applying for Government incentive/loan<sup>2</sup> Yes /No\*

If yes, please provide details using the format below:

Grant Title & ID	Funding Agency	Status	Amount (\$'000)	Years of Support	Expiry Date	Role Played

I hereby declare that the information provided are true and correct.

\_\_\_\_\_  
Signature of CEO / MD of Applicant / Lead Organization Representative

\_\_\_\_\_  
Name

\_\_\_\_\_  
Contact No.

\_\_\_\_\_  
Official Stamp / Date

<sup>2</sup> Please indicate incentives/loans etc. administered by Ministry of Finance, Building and Construction Authority, Economic Development Board, A\*STAR, SPRING Singapore, International Enterprise Singapore or any other government agencies.