



Title

Project Proposal

Date

Overview

Background, Business Issue, Trading Partners, Expected Results, etc.

Project Scope

Business Processes Supported

Business Case Rationale – ROI Examples

Relationship to Other HR-XML Projects

Relationship to Other Standards Body Initiatives

Project Deliverables

The Project Deliverables include:

- Well documented interface between [trading partners].
- Schema (Nouns, BODS, WSDL), Use Case Diagrams and Definitions, Examples, Other documentation (actors, events, etc.)

Possible Reference Implementations

Estimated Resources Required

Proposed Schedule

HR-XML Project Status Template		Target Date	Actual Date
1. Develop Project Proposal			
a. Identify 3 Sponsors			
b. Identify 8 Participants			
c. Assign Workgroup Roles			
d. Present to Board/Business Steering Committee			
e. Board/BSC Approval			



2. Develop Use Case a. Define Actors b. Determine High Level Transactions c. Develop Use Case Documentation (diagrams, narratives, etc.)		
3. Specification Development a. Schema design (Nouns, BODs, WDSL) b. Examples c. Business Rules d. Workgroup Signoff		
4. Review a. TSC b. Member review c. Incorporation of changes/corrections		
5. Membership Vote a. Approved Status b. Deployed for Download		

Risks

[This project will initially be deployed as an interim release allowing the public early access prior to membership review/approval. Changes could occur to the interim release which may affect early implementers.]

Sponsoring Members and Possible Participants

[Minimum of 3 HR-XML corporate member sponsors and 8 participants, with all roles assigned]

Sponsors:

Roles:

- Project Lead
- Recording Secretary
- Schema Editor
- Diagram Editor
- Document Coordinator

Domain Experts and Analysts