

PROFORMA FOR FEED BACK REPORT ON IN-COUNTRY TRAINING*(Please tick the appropriate boxes wherever applicable)**(2011-12)***Training Sponsored by:**Headquarters ☐Director, MSME-DIs/ TCs/ TSs ☐**1 Details of Officer (Trainee) & Training**

1.1 Name of the Officer (Trainee) :

1.2 Designation (with Trade) :

1.3 Place of Posting :

1.4 Name of the Training Institute :

1.5 Title of the Training attended :

1.6 Date & Duration of the Training :

1.7 Venue of the Training :

2 Feed Back on Training Programme2.1 A Brief note on Training :
Programme attended2.2 Expenditure Incurred* :
towards TA/DA2.3 Length of the Training : Short ☐ Adequate ☐ Long ☐ Very Long ☐2.4 Quality of the Training : Poor ☐ Satisfactory ☐ Good ☐ Very Good ☐2.5 Usefulness of the Training :
to Present Job requirements Not Useful ☐ Useful ☐ Very Useful ☐ Extremely Useful ☐2.6 Usefulness of the Training :
to Future Job requirements Not Useful ☐ Useful ☐ Very Useful ☐ Extremely Useful ☐2.7 Course Material : Not Relevant ☐ Relevant ☐ Extremely Relevant ☐2.8 Presentation : Poor ☐ Good ☐ Very Good ☐ Extremely Good ☐2.9 Faculty : Average ☐ Experienced ☐ Very Exp. ☐ Extremely Exp. ☐3.0 Level of Officers Who should be sent for this training :
(may tick more than one box) Inv ☐ AD ☐ DD ☐ Director ☐ JDC & ADC ☐

4.0 Discipline (S) of Officer to be sent :

* {Actual/ Tentative **(Information must be submitted along with this report)**}

Date:

Signature of the Officer (Trainee)