

# Sample New Media Resume

## Name

765-555-5555  
1234 Indiana Drive  
Kokomo, IN  
name@email.com

Objective(optional)\_\_\_\_\_

Creative and dedicated Graphic Designer seeking a full-time position with advancement opportunities to further enhance my knowledge in graphic design.

Education\_\_\_\_\_

Indiana University Kokomo—May 2010  
Bachelor of Arts in New Media; GPA 3.6

Qualifications\_\_\_\_\_

- More than 5 years of diverse, hands-on design experience including experience in web-site design, magazine publishing and marketing
- Adaptable, organized, results and detail-oriented with excellent work ethic, strong time management and interpersonal skills
- Ability to create designs, concepts, and sample layouts based on knowledge of layout principles and aesthetic design concepts
- Extensive knowledge of design techniques, tools, and principals involved in production of precision technical plans, blueprints, drawings, and models
- Ability to come up with unusual or clever ideas about a given topic or situation, or to develop creative ways to solve a problem
- Team player also capable of working independently with minimal direction

Work Experience\_\_\_\_\_

**ABC Company**, Dec. 2004 – Present: Indianapolis, Indiana

- Coordination and production of a variety of graphics products and services—graphic design and art direction for ads, newsletters, report covers, annual reports, brochures, exhibit displays, maps, slide shows and the government cable TV channel
- Study illustrations, photographs and text to plan presentation of products and services
- Review layouts and suggest improvements as needed
- Prepare the assembly of final layouts for printing, and review and approve art materials
- Provide expert analysis and input on others' designs

**XYZ Business**, Jan. 2000 - Nov. 2004: Indianapolis, Indiana

- Completed various freelance design assignments—including creation of a bi-monthly printed newsletter for a lawyers' association, design of various logos, and artwork for the PQ Design & Silk-Screening
- Responsible for coordination and production of a variety of graphics products and services
- Estimated costs, coordinated graphic production and reproduction by service bureaus
- Assembled final layouts for printing and provided graphic design for website

