

QUOTATION FORMAT FOR HIRE CAR

- 1. Name of the agency/company :
- 2. Name of Owner/Proprietor/Partner/Director :
- 3. Address of agency/company :
- 4. Contact telephone / mobile :
- 5. E.mail address :
- 6. Small / Luxury car details

1	2	3	4	5	6	7
Category	Monthly hire charges with fuel & km. per month (26 days)	Monthly hire charges without fuel (26 days)	Duty hours per day for monthly hire car. Overtime after duty hours	Daily hire charges per hr./per km.	Off-day rate for monthly car	Any other
Ambassador (Non-AC)						
Indica(Non-AC)						
Indica(AC)						
Scorpio						
Innova						
Indigo						
Tata Sumo						
Tavera						

- 7. Registration / Trade licence/PAN /Service Tax etc. of Agency / Company (supported by documents) :
- 8. Details of current engagement (supported by documents/orders) :

Conditions

- a. Car should not be more than one year old and should be in tiptop condition.
- b. All cars should bear upto-date registration, insurance etc.
- c. Quotation to be submitted in the above format through letterhead of the concerned company.
- d. Incomplete form will be rejected. Company reserves the right to reject any or total applications without assigning any reason.

Please submit your quotation within seven(7) days from the date of display of this notification to WBEIDC Ltd., P&A Department, Webel Bhawan, Block E&GP, Sector-V, Saltlake, Kolkata – 700091.