

(Form-8)

## Tender / Bid Evaluation Report

(for Selection of Contractor)

|  |                          |                          |
|--|--------------------------|--------------------------|
| <b>Project Name:</b>   |                          |                          |
| Town/ Country:   |                          | Project Number:          |
| Beneficiary Name:  |                          |                          |
| Beneficiary Fax:<br>Tel:   |                          | Beneficiary E-mail:      |
| Number of Contractors purchased BID document:  |                          | Number of BIDs received: |
| Date of Tender Notice:   |                          | Date of opening tenders: |
| Project Estimated Cost:  |                          | Implementation period:   |
| <b>Type of Works:</b>  | <u>Total Area (Sq.m)</u> | <u>No. of Floors</u>     |
| - New Construction   | .....                    | .....                    |
| - Extension of Existing Building   | .....                    | .....                    |
| - Rehabilitation of Building   | .....                    | .....                    |
| <b>Evaluation Committee members from the Beneficiary:</b>  |                          |                          |
| -  |                          |                          |
| -  |                          |                          |
| -  |                          |                          |
| -  |                          |                          |
| <b>ASSESSMENT / ANALYSIS</b>   |                          |                          |
|  |                          |                          |
| <b>RECOMMENDATION:</b>   |                          |                          |
| <p>From the foregoing the most competitive bidder is [ bidder name ].<br/>                 We therefore recommend that the [                      project name                      ]<br/>                 be awarded to Messrs. [ bidder name &amp; address ] at their bid price of [                      ]<br/>                 and completion period of [ # of month ] months.</p> |                          |                          |
| <u>Consultant</u>  |                          | <u>Committee Members</u> |
| Name:  |                          |                          |
| Signature:   |                          |                          |
| <u>Attachments:</u> Best 3 Quotations according to the evaluation - Analysis of bids   |                          |                          |

| ITEM | Max. Points | Bidder-1 | Bidder-2 | Bidder-3 | Bidder-4 | Bidder-5 | Bidder-6 |
|------|-------------|----------|----------|----------|----------|----------|----------|
|------|-------------|----------|----------|----------|----------|----------|----------|

### Technical Evaluation

| Presentation of BID Document (s)       |   |     |     |     |     |     |     |
|--|---|-----|-----|-----|-----|-----|-----|
| Consistency of Pricing of Tender Items | 3 | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Completeness & Quality of document     | 2 | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |

| Personnel and staff Holding (s) |   |     |     |     |     |     |     |
|---------------------------------|---|-----|-----|-----|-----|-----|-----|
| Availability of Specialized Sta | 2 | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Experience of Key Sta           | 3 | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |

| Company Experience              |    |     |     |     |     |     |     |
|---------------------------------|----|-----|-----|-----|-----|-----|-----|
| Years of Relevant Experience    | 4  | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Volume of Previous Projects     | 10 | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Volume of Projects in Hand      | 5  | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Performance on Similar projects | 6  | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |

| Equipment & Mobilization Resources |           |     |     |     |     |     |     |
|------------------------------------|-----------|-----|-----|-----|-----|-----|-----|
| Plant & Equipment                  | 10        | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| Financial Standing                 | 5         | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
| <b>Total Technical Score:</b>      | <b>50</b> | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |

*Note: A company getting less than 35 `points in the technical evaluation should be excluded.*

### Financial Evaluation

|                          |           |          |          |          |          |          |          |
|--------------------------|-----------|----------|----------|----------|----------|----------|----------|
| Original Tender Figure   |           | [amount] | [amount] | [amount] | [amount] | [amount] | [amount] |
| Corrected Tender Figure* |           | [amount] | [amount] | [amount] | [amount] | [amount] | [amount] |
| <b>Financial Score**</b> | <b>50</b> | [ ]      | [ ]      | [ ]      | [ ]      | [ ]      | [ ]      |

\* After thorough arithmetic check by the consultant

\*\* The lowest figure(x) should take 50 points and a higher figure (y) should take: "50 \* x / y " points

|                    |            |     |     |     |     |     |     |
|--------------------|------------|-----|-----|-----|-----|-----|-----|
| <b>Total Score</b> | <b>100</b> | [ ] | [ ] | [ ] | [ ] | [ ] | [ ] |
|--------------------|------------|-----|-----|-----|-----|-----|-----|