Albany High School Meeting Agenda Template

Meeting Date: 12/7/15 **Meeting Start Time**: 4:45 **Meeting Place**: Media Center
Notetaker: Jodi O'Connor **Timekeeper**: **Facilitator**: Dale Getto

Parking Lot

Committee/Team Goals:
Present: D. Getto, R. Ginnan, S. Wallace, L. Hatfield, E. Steckman, J. Barber, M. Panetta, J. O'Connor, M. Elliott, C. Duncan, B. Shanahan, C. Boldiston, J. Justice, G. Thomas, , L. Lawrence, R. Churchill

Data to be Reviewed:	Responsible Party:

Topic	**Time Allotted**	**Discussion Points**	**Next Steps** **By Who and When**	**Objective Met?**
Review minutes	5 minutes	• Minutes approved	• L. Hatfield & A. Riker will review future meeting time and dates	
School Safety- Dale Getto/ Mike Panetta	15 minutes	• Suspension rates • Next steps for Sub-Committee for parent/community information	• Overall 3 year discipline trend- Reductions this year • Reportable VADIRS- Reductions this year • School Violence Index- #1-8 and #17.1 and 17.2 • Panetta will send report to CET	
Community Schools Model- Emma Steckman	15 minutes	• Report Out • Questions • Next Steps	• CSM Model is a place and set of partnerships between school & community resources • Partnerships: Mental health, literacy programs, health & dental clinic • Extended learning opportunities: Traditional- afterschool, summer weekends or Integrated- during school day • Benefits: student achievement , attendance, family & community engagement • Teacher union support needed for collaboration • Considerations/Suggestions: Vision, planning, programs, partnerships, sustainability (planning for beyond grants), space, FERPA/data sharing • S. Depass-Murray, C. Duncan & Emma Steckman to chair committee	

Data Report- Mike Elliot	15 minutes	• 2013 Cohort 5+ Credits • 2011 ELA Cohort	• 2011 Cohort Progress Monitoring Spreadsheet to be updated at interim/quarterly • Start analyzing individual students now that we have the data • 2011 Cohort- 24% on track • 2013 Cohort- 57% on track • Attendance Metric: Baseline-78% 2015/16- 83% 2016/17- 88% 2017/18- 93%	
Indicator Presentation	10 minutes	• Responsible committees • Tracking tool	• Receivership Matrix: 3 year projections, monitoring tool & responsible committee • Committees align work with indicators	
Retreat	10 minutes	• Thur. Jan. 28th possibly at CASDA	• Plan for 3 hours • Invite for possible times- Hatfield/Riker	
For the Good of the Order	10 minutes	•	• Need for: committee membership, agenda setting team • Send out Committee Calendar to the team • Desire to start meeting at 5PM by 2 members	
Public Comment	10 minutes	•	•	

Next Meeting Agenda Items:
Community Schools Model Vision

TO DO:
Re-send Committee dates and time to CET (Riker)
One week prior to CET Meeting hold Agenda Setting Meeting, phone conference w/one representative from each group (Riker to calendar)
Send monthly meeting reminder to CET (Reminder)