

AGENDA & CLASS SCHEDULE

Wednesday, February 8, 2017

8:00 a.m. – 5:00 p.m. **Registration Open**

Atrium/Lobby Level Registration

10:00 – 11:30 a.m. **CJCAT Education Committee Meeting**

Nueces

1:00 – 3:30 p.m. **Exhibitor Show Open**

Rio Grande Exhibit Hall

GENERAL SESSION

Grand Ballroom A

1:00 – 1:15 p.m. **Call to Order and Announcement**

Peter McGuill

Director, V.G. Young Institute of County
Government, Texas A&M Extension Service

Invocation: Kamry Keese, McCulloch County 4-H

Flag Bearers: Christian Dieterich, Denton County 4-H; and
Bennett Folsom, Travis County 4-H

National Pledge: Marcelle Cooke, Hemphill County 4-H

National Anthem: Ava Lea, Travis County 4-H

Thank you/Comments: Kodye Neel, Refugio County 4-H

Hon. Woodrow “Woody” Gossom

President, County Judges and Commissioners
Association of Texas

Hon. Bill McCay

President, West Texas County Judges and
Commissioners Association

Hon. Everett “Bo” Alfred

President, North and East Texas County Judges
and Commissioners Association

Hon. Ben Zeller

President, South Texas County
Judges and Commissioners Association

1:15 – 2:05 p.m. **Energy Priorities – 85th Legislative Session**

Todd Staples, President, Texas Oil and Gas Association

Texas is an oil and natural gas state. As the 85th Legislature convenes, the Texas energy industry will encourage lawmakers to look closely at policies that make Texas a great place to do business and to stay the course.

AGENDA & CLASS SCHEDULE

Wednesday, February 8, 2017 (cont.)

2:05 – 2:55 p.m.

Grand Ballroom A

3.001 Texas Open Meetings Act: Maintaining Public Trust

Zack Wavrusa, *Felony District Chief, Rusk County and District Attorney's Office*

The Texas Open Meetings Act (TOMA) should be a familiar piece of legislation to every person elected to office in your county. This presentation will serve as a primer to the minimum requirements of TOMA, its various exceptions, including what to do in an emergency situation, and a discussion on the best practices for providing notice of public meetings. Poor attempts at humor will be interspersed throughout.

2:55 – 3:15 p.m.

Rio Grande Exhibit Hall

Refreshment Break

Sponsored by: Texas A&M AgriLife Extension Agent Professional Association



CONCURRENT SESSIONS

CCAC Phase 2

Grand Ballroom A

3:15 – 4:05 p.m.

2.004 District Clerk

Hon. Mark Hamlin, *Brazos County District Clerk*

The audience will learn about the responsibilities of the office of District Clerk, one elected official to another.

4:10 – 5:00 p.m.

2.012 County Auditor

Hon. Nathan Cradduck, *Tom Green County Auditor*

An overview of the duties, authority, and responsibilities of the County Auditor will be provided

CCAC Phase 3

Grand Ballroom B

3:15 – 4:05 p.m.

4.002 Negotiating Technology Contracts

Syd Falk, *Partner, Bickerstaff Heath Delgado Acosta LLP*

This session will help attendees identify the issues to look for in technology contracts, including cloud computing and Software-as-a-Service (SaaS) agreements. Discussion will include: data ownership, protection, security, backup, and access issues; data migration; services descriptions and warranties; when licenses are important; copyright issues and ownership of work product; indemnity; technology escrow; dispute resolution; and other common provisions.

AGENDA & CLASS SCHEDULE

Wednesday, February 8, 2017 (cont.)

4:10 – 5:00 p.m.

4.009 Financial Accounting Basics

Hon. Donna Thornton, *Wharton County Treasurer*

Attendees will discuss and analyze the differences in governmental and private sector accounting and reporting. The governmental accounting model will be broken down so participants can gain a better understanding of its framework, including examples of its application in local government.

Judges and Commissioners Administrative Training

Wedgewood

3:15 – 5:00 p.m.

The Rationale for Public Private Partnerships (PPPS): Working with the Private Sector

Jennifer Hara, *Director, The Institute for Public Private Partnerships, a Tetra Tech company; and*

Nancy Belinsky, *Vice President Legal and General Counsel of SAWS*

What are the infrastructure priorities in your county? Do you know how you are going to finance them? This session will walk through the basics of what public private partnerships (PPP / P3) are and lessons learned through sharing case studies of successful projects.

Commissioners Court Leadership Academy Alumni Session

Brazos

3:15 – 5:00 p.m.

The Reality of Change: It's A Balancing Act – Open to CCLA Alumni Only

Chris Boleman, *Assistant Professor and Extension Specialist, Texas A&M AgriLife Extension Service*

Leading in a changing environment requires an understanding of the past while maintaining a vision of the future. Come learn more about this balancing act.

5:30 p.m.

Legislative Reception Capitol Extension Building Capitol Legislative Conference Center Room – E2.002 A

Shuttles will begin departing from the Renaissance at 5:15 p.m.

See insert in your participant packet for a map of the conference center.

AGENDA & CLASS SCHEDULE

Thursday, February 9, 2017

7:00 – 8:30 a.m.

Atrium Level

Breakfast

Sponsored by: Election Systems & Software



7:00 – 8:00 a.m.

Nueces

Commissioner Court Leadership Academy Breakfast

Invitation Only

8:00 a.m. – 5:00 p.m.

Atrium/Lobby Level Registration

Registration Open

9:00 a.m. – 3:30 p.m.

Rio Grande Exhibit Hall

Exhibitor Show Open

9:00 a.m. – 1:15 p.m.

Bosque

Commissioners Court Complimentary Photographs

8:00 – 8:50 a.m.

Grand Ballroom A

Legislative Update

Jim Allison, Allison Bass & Magee, LLP

An overview of the current status of the 85th Legislature will be given with particular focus on items important to counties.

8:50 – 9:40 a.m.

Grand Ballroom A

Legislative Panel

Invited Representatives

9:40 – 10:10 a.m.

Rio Grande Exhibit Hall

Refreshment Break

Sponsored by: McCreary, Veselka, Bragg & Allen, PC



10:10 – 11:00 a.m.

Grand Ballroom A

Texas Emergency Management Assistance Team

Russell Marshall, TEMAT Coordinator, Texas Department of Public Safety; and

Nim Kidd, Assistant Director, Texas Division of Emergency Management Texas Department of Public Safety

The Texas Emergency Management Assistance Team is the forward response and recovery team for the Texas Department of Public Safety, Texas Division of Emergency Management, comprised of local subject matter experts assisting jurisdictions during times of disaster and large scale incidents or events.

11:00 – 11:50 a.m.

Grand Ballroom A

4.018 Terrorism Prevention: Civilian Response to Active Shooter Events

John Curnutt, Director of Training, Texas State University ALERRT Program

This presentation will highlight the challenges faced by people involved in the initial moments of a mass-casualty attack. An overview of response options will be covered.

AGENDA & CLASS SCHEDULE

Thursday, February 9, 2017 (cont.)

11:50 a.m. – 1:15 p.m. **Lunch on Your Own**

11:50 a.m. – 1:15 p.m. **County Partnership Task Force Luncheon**
Nueces Luncheon by invitation only

2:55 – 3:20 p.m. **Refreshment Break**
Rio Grande Exhibit Hall Sponsored by: Election Systems & Software



CONCURRENT SESSIONS

CCAC Phase 2
Grand Ballroom A

1:15 – 2:05 p.m. **2.011 Constable**
Hon. Carlos Lopez, Travis County Constable
This presentation will include the Constitutional authority and liabilities associated with the office of the Constable, along with an overview of duties and responsibilities.

2:05 – 2:55 p.m. **2.008 County Attorney**
Hon. Dee Hobbs, Williamson County Attorney
All Things County Attorney-The who, what, when, where, and most importantly the why will be discussed. Participants will learn more about the office of County Attorney, interaction with the Commissioners Court and opportunities for optimization.

3:20 – 4:10 p.m. **2.002 County Commissioner**
Moderator: *Hon. Byron Underwood, Chairman County Judges and Commissioners Association of Texas Education Committee*
Panelists: *Hon. Grover "Tiger" Worsham, Trinity County Commissioner*
Hon. Alma Moreno, San Patricio County Commissioner
Hon. Bill McCay, Lubbock County Commissioner

4:10 – 5:00 p.m. **2.007 County Sheriff**
Hon. Dennis Wilson, Limestone County Sheriff
This session will explore the current county obligations concerning civil and forensic mental health beds and possible current legislative laws that may affect county government operations.

AGENDA & CLASS SCHEDULE

Thursday, February 9, 2017 (cont.)

Commissioner Session

Grand Ballroom B

1:15 – 2:05 p.m.

After Disaster Strikes: Coordinating Response and Working with Partners

Gilbert Jordan, Emergency Management Section Director,
Texas Department of Transportation; and

Quenya Evans, Texas Division of Emergency Management

This discussion will focus on the TxDOT county assistance program, which provides surplus roadway materials to counties and some engineering assistance. Presenters will briefly discuss the routine airport maintenance program explaining how these programs may assist the counties after a major weather event.

2:05 – 2:55 p.m.

Are They Ready? Preparing Staff to Respond to Emergencies

Marc Shepherd, Instructor, Texas Local Assistance Program

This presentation is designed to help officials prepare their staff and families for emergencies long before the event. While the session will look at the basics of emergency preparation, it will also examine how to develop an emergency mindset that will help staff/families be prepared long before an actual emergency. Past examples including successes and failures from hurricanes and flooding will be reviewed.

3:20 – 4:10 p.m.

Roadway Vegetation Control

Donnie Petru, Instructor, UT Arlington

Controlling vegetation on roadways is not only vital for the safety of drivers, but it is important in maintaining the proper structure and drainage of roadways. This session will provide tips and techniques on vegetation control and how it is an important aspect in road maintenance programs.

4:10 – 5:00 p.m.

Asphalt Pavement Mix Types

Larry Welch, Certification Instructor, Texas Asphalt Pavement Association (Asphalt Center); and

Chuck Fuller, Industry Consultant, Texas Asphalt Pavement Association

This session will describe the different asphalt mixes used in the State of Texas and where to use them. Special attention will be given to pavement preservation.

AGENDA & CLASS SCHEDULE

Thursday, February 9, 2017 (cont.)

3:15 – 3:30 p.m.

Atrium Level

Refreshment Break

Sponsored by: Election Systems & Software



Judicial Training

Wedgewood

1:15 – 2:15 p.m.

Inquests

Hon. Jackie Miller, Ellis County Justice of the Peace

2:15 – 3:15 p.m.

Guardianship Visitors Program

Hon. Robert Hurley, Atascosa County Judge

3:30 – 4:30 p.m.

Texas Alcoholic Beverage Commission Update

Sandra Patton, Texas Alcoholic Beverage Commission

4:30 – 5:30 p.m.

DWI Bond Schematic Moderated Discussion

*Randy Sarodsky, Texas Justice Court Training Center; and
Susan M. Redford, Texas Association of Counties*

Dinner on Your Own

Friday, February 10, 2017

8:00 – 11:30 a.m.

Registration Open

Atrium/Lobby Level Registration

CONCURRENT SESSIONS

CCAC Phase 2

Grand Ballroom A

8:20 – 9:10 a.m.

2.001 County Judge

Hon. Jason Brinkley, Cooke County Judge

Presentation regarding the history, authority and basic responsibilities of the office of County Judge.

9:10 – 10:00 a.m.

2.014 Extension Service

*Jeff Ripley, Associate Director for County Operations, Texas A&M
AgriLife Extension*

Texas A&M AgriLife Extension service every county in Texas, from the biggest to the smallest, through a partnership with the U.S. government, the state government through Texas A&M University and county government.

AGENDA & CLASS SCHEDULE

Friday, February 10, 2017 (Cont.)

CCAC Phase 3 *Grand Ballroom B*

8:20 – 9:10 a.m.

3.019 Subdivision Regulations

Bob Bass, Allison Bass & Magee, LLP

The authority of the Commissioners Court to regulate subdivisions will be reviewed and tools to aid in exercising this authority will be presented.

9:10 – 10:00 a.m.

3.002 Commissions and Committees: Compliance Assistance from the Texas Commission on Environmental Quality

Brian Christian, Director, Texas Commission on
Environmental Quality

This session provides an overview of programs offered by the Texas Commission on Environmental Quality that help local governments achieve compliance with environmental regulations.

Administrative Training *Wedgewood*

8:20 – 9:10 a.m.

Every Day Leadership

DeDe Church, Principal, DeDe Church & Associates, LLC

Wondering if you're doing everything you can to offer consistent leadership to your team? Come and learn some quick tips for polishing off your approach, earning trust, addressing sensitive issues, and creating a more cohesive environment.

9:10 – 10:00 a.m.

Strategies for Managing a Multi-Generational Team

DeDe Church, Principal, DeDe Church & Associates, LLC

This practical workshop will offer tips for managing the daily disturbances that can occur when different generations work side-by-side. We'll cover the best way to communicate with each team member (with a take-home reminder chart), and we'll learn tools for handling conflict effectively. We'll also see who is the quickest at identifying generational icons!

10:00 – 10:20 a.m.

Break

Atrium Level

AGENDA & CLASS SCHEDULE

Friday, February 10, 2017 (Cont.)

10:20 – 11:10 a.m.

Grand Ballroom A

4.004 County Purchasing: Lessons Learned in Procurement of Design and Construction

***Brenda Jenkins, Sr. Vice President, ECM International, Inc.; and
Mark Kennedy, Hays County, General Counsel***

This session will address critical elements that should be considered in design and construction contracts from two unique perspectives; (1) the legal requirements, including but not limited to, insurance, indemnity, and current law regarding professional services and (2) the requirements for management control that support effective management of these unique contracts.

11:10 a.m. – 12:00 noon

Grand Ballroom A

4.014 Ethics in Public Office

Charles Kimbrough, Bickerstaff Heath Delgado Acosta, LLP

Ethical leadership is a cornerstone of public service. Participants will learn about the critical components of ethics in the office.

Educational programs of the Texas A&M AgriLife Extension Service are open to all people without regard to race, color, religion, sex, national origin, age, disability, genetic information or veteran status.

The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating.