



Planning Retreat Sample Agenda Items

- Retreat overview (what to expect)
- Team building activity/icebreaker
- Praise and Worship
- Looking back: Highlights/outcomes/praises of previous year (count your blessings and celebrate victories!)
- Looking forward and dreaming BIG (strategic planning, vision casting, dreaming for bigger things)
- Small group discussion time (pair leaders up or in small groups to talk about their areas and receive feedback)
- Goal setting (with the group or individual)
- Ministry area updates (overviews from each team leader of what's planned)
- Going deeper (discussion topics for brainstorming, fleshing out, and decision making)
- Calendaring (capturing all upcoming dates, deadlines, etc)
- Personal/retreat evaluations
- Leader Commitment/Agreement (expectations of what it means to be a team leader and a commitment to serve for a designated length of time)
- Thankful expressions and top take-aways
- Commitment prayer