What a Policy Governance BOARD AGENDA might look like

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Fictitious

CENTERING to begin

PACKET ITEMS: *[confirming receipt of each item in this month's board packet]*

- MINUTES
- FINANCIAL UPDATE *[single page, unless this month is on schedule for more comprehensive comparison of budget projections with fiscal facts]*
- EXECUTIVE TEAM meeting notes
- MONITORING REPORTS *on annual calendar for this month:*
  - Policy II-C: Treatment of Staff
  - Policy II-D: Compensation and Benefits
- CONSENT ITEMS:
  - ➤ *because ASDF bylaws assign role of employer to the Board:*
    Confirm contract with new Director of Music
  - ➤ *because corporate board action is required:*
    Approve grant application to fund interfaith teen program designed by the Youth-Adult Council in partnership with the Quaker Congregation of Willow Creek and Temple Beth-El

PRESIDENT'S REPORT:

Preparing for the Congregational Meeting; delegating tasks

BOARD ACTIVITIES:

- Review Board task team design for a Leadership Council day to teach committee chairs about Policy Governance and empower them with it

DISCUSSION/ACTION ITEMS:

- The Exec Team reported necessity to violate policy mandating minimum cash reserves [Staff Limitations F-5] in order to meet payroll on the 30th. Cash flow was restored by the 5th, but the Board should revisit policy II-F-5.
- Consider invitation from Center City Church to us and two other Policy Governance church boards in our district to retreat together, and share experiences, challenges, solutions

ENDS DIALOGUE — key leaders from ASDF's social justice and outreach programs will be with us this meeting

NB: This year the ASDF Board has scheduled "Ends dialogues" with the chairs and key leaders of different realms of church programming for half of its monthly meetings. In alternate months, the board poses itself a "REFLECTION QUESTION" relevant to church life, aiming for diversity, depth and breadth of views.

WRAP-UP and PROCESS CHECK

Confirm NEXT MEETING:

MK / 2002