

## **Job Application Letter For Primary School Teacher**

**Respected Sir,**

It is stated that I am writing this application to apply for the post of the primary grade teacher which you have just opened. Sir, I want to say that I have done my Masters in Education from XYZ University. I have cleared my masters in first division. Along with that I have an excellent grip on English communication skills. I have a certificate of Workshop held on English Grammar from ABC institute. Previously I have worked for PQR group of schools as an English teacher. I can prove to be a valuable asset for your institution if you will kindly allow me to work and perform my services here, in your institution. I can assure you that there would be no issues regarding discipline, punctuality or any other disputes. I believe in utilizing my teaching skills in a positive way in order to benefit my students and create a productive and cooperative environment in my surroundings.

I hope that you'll take in view my application for the post of the primary grade teacher. I will anxiously wait for the interview call. I will be really obliged if you will allow me to serve in your institution. Thanking you in advance.

Yours truly.