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Build My Resume

## Casey Drager

123 Main Street, San Francisco, CA 94122  
Home: 000-000-0000 | Cell: 000-000-0000  
email@example.com

### Professional Summary

Bank Customer Service Representative seeking an opportunity to utilize my skills and knowledge for the benefit of a financial institution

### Core Qualifications

- Exceptional customer service skills in all departments
- Extensive understanding of mathematics especially interest
- Organized and thorough in all paperwork and data entry
- Professional in appearance at all times
- Multitasking skills needed to assist multiple customers at once
- Capable of working at multiple bank locations

### Experience

#### Bank Customer Service Representative Grayson Financial

3/1/2007 - Present  
Longview, IN

- Work with and advise customers in opening accounts and performing transactions
- Collect customer information and input data into the system ensuring confidentiality at all times
- Assist customers with taking out different types of loans including personal auto home equity etc.
- Meet with new bank customers to explain all the services and features the bank has to offer
- Place phone calls to current bank customers regarding account changes or suggested options

#### Bank Customer Service Representative Bank of America

1/1/2004 - 3/1/2007  
Ionia, IN

- Greeted bank customers upon entry and assist them in whatever they need
- Processed transfers check cashing deposits withdrawals etc. for drive-through or walk-in customers
- Assisted customers in opening checking or savings accounts
- Encouraged customers to sign up for bank credit/debit card for ease of use
- Accepted and processed credit card or loan payments

### Education

#### Associate's Degree - Accounting Purdue University

XXXX - XXXX  
Lafayette, IN

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