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## Cecilia Johanssen

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### Professional Summary

Experienced and skilled International Trade Specialist has excellent and extensive knowledge of import and export compliance and control processes and procedures. Possesses exceptional research writing and communication skills. Has a Bachelor's degrees in International Trade and more than ten years of International Trade Specialist experience.

### Core Qualifications

- Exceptional problem-solving abilities
- Excellent written and verbal communication skills
- Strong ability to prioritize and multitask duties
- Focused attention to detail
- Above-average organizational skills
- Excellent customer-service focus
- Thorough knowledge of current export and import regulations and laws
- Customs Broker Certification

### Experience

#### International Trade Specialist Edwin Financial Services

6/1/2009 - 7/1/2014  
New Cityland, CA

- Developed and implemented trade procedures and policies.
- Maintained daily import compliance and export control processes.
- Completed and maintained record-keeping to comply with governmental import regulations.
- Audited international orders for compliance with import regulations and submitted reports regarding issues of missing language.

#### International Trade Specialist Able Production and Manufacturing Inc.

5/1/2004 - 5/1/2009  
New Cityland, CA

- Researched and determined the appropriate ECCN for all export materials equipment and services
- Researched and kept abreast of customs requirements in target export countries as well as the United States.
- Performed regular audits to ensure compliance with required import language for international orders.
- Maintained all records required by import and export regulations.

### Education

#### Obtained Customs Brokers Certification California Pacific University

2003  
City, State

#### Bachelor's Degree - International Trade University

2004  
New Cityland, CA

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