

YOUR NAME

525 West 120th Street • New York, NY 10027
(212) 678-3140 • careerservices@tc.edu

EDUCATION

Teachers College, Columbia University, New York, NY
Master of Arts in Elementary Education, Expected *October 2015*
Coursework Completed, Expected July 2014

City University, New York, NY
Bachelor of Arts in English and History, *December 2011*
University of Sydney, Sydney, Australia, *March 2010 – July 2010*

HONORS/AWARDS

Ameriti International Scholar, *September 2009*
Distinguished Random House Young Writer, *May 2010*

CERTIFICATION

New York State Initial Certification in Elementary Education, Grades K-5, Pending
New York State Initial Certification in English, Grades 7-12, *June 2012*

LANGUAGES

Bilingual in Spanish

PROFESSIONAL DEVELOPMENT

SMART Board Training, ABC Institute, New York, NY, January 2014
Summer Reading and Writing Institute, Reading and Writing Project, Teachers College, Columbia University, New York, NY, June 2013 – July 2013

TEACHING EXPERIENCE

XYZ Elementary School, New York, NY

Student Teacher, Grade 3

Fall 2014

- Teach all academic core subjects using an interactive approach to ensure greater learning experiences
- Differentiate instruction using small group lessons to meet the individual needs of students
- Utilize Specially designed academic instruction in English (SDAIE) strategies such as repetition, slower speech, visuals, and graphic organizers to make content comprehensible for English language learners
- Incorporate technology into lesson plans to provide students with interactive learning tools
- Use reciprocal teaching strategies in language arts instruction to maximize students comprehension

Public Elementary School, New York, NY

Student Teacher, Grade 3

Spring 2013

- Conducted listening and thinking activities during weekly storytelling to enhance students' comprehension skills
- Fostered caring relationships and maintained firm boundaries with students to create a safe and positive learning environment that inspired success
- Observed students and wrote reports to track progress
- Tutored students individually afterschool to supplement daily lessons

Different Elementary School, New York, NY

Student Teacher, Kindergarten and Grade 1

Fall 2012

- Involved students in displaying their work on bulletin boards to inspire creativity and self-esteem
- Organized and facilitated games and craft activities to foster social skills
- Discussed students' progress during parent/teacher conferences to link home and school experiences, as well as to promote parental involvement
- Participated in staff meetings and helped organize events to establish strong relationships within the school community

PROFESSIONAL EXPERIENCE

A Good Clinic and Mental Health Organization, New York, NY

Program Secretary, Special Projects Assistant

January 2011 – May 2012

- Completed special projects and organized internal databases in order to support ongoing programs
- Obtained information for research projects to provide reliable sources for company medical professionals
- Arranged meetings and managed employer's daily activities to facilitate the transition between events

VOLUNTEER EXPERIENCE

Secretary, Future Child Advocates of Teachers College, Teachers College, Columbia University, New York, NY, September 2013 – Present

COMPUTER SKILLS

Proficient in MS Office, SMART Board