

**KATHERIN WILKES**

936 State St., #211      60 Pine Dr.  
Milwaukee, WI      Flint, MI 48717  
(414) 277-1468      (313) 544-6752

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**OBJECTIVE** Seeking position as an entry-level programmer/analyst

**EDUCATION**

MARQUETTE UNIVERSITY Milwaukee, WI  
**Bachelor of Science Degree in Business Administration**, May 20xx  
Majors: **Information Technology (IT)**  
**Operation and Supply Chain Management**      GPA 3.2/4.0

**TECHNOLOGY SKILLS**

Java, Visual BASIC, DEC-VAX, Word, Excel, Access, PowerPoint, PC  
compatibles, Macintosh

**PROJECTS**

- Consulting team Web design feasibility study for Council for the Spanish Speaking, Fall 2002
- Organized and conducted marketing research analysis of Teletubby products, -Spring 2001

**WORK EXPERIENCE**

Summer 20xx      Aurora Health Care Center for Urban Population Health, Milwaukee, WI  
**Information Technology Internship,**

- Planned and developed information systems for a newly formed research center
- Created acceptable use policies
- Performed needs analysis and developed software and hardware acquisition schedule for the Center
- Performed data modeling and analysis for researchers

20xx-present

Marquette University  
**Computer Lab Assistant**

- Provided technical support to student and faculty And users in areas of client software, VAX/email, Internet and Ethernet networks and peripherals
- Maintained and repaired hardware and maintained software for Windows NT computer lab

Summer 20xx      Pleasantville Lawn and Garden Supply, Seattle, WA  
**Data Analyst,**

- Developed customer databases and billing system in Access
- Insured data consistency

Summer 20xx      Pleasantville Lawn and Garden Supply, Seattle, WA  
**Sales Associate,**

- Assisted customers, operated cash register, stocked perennial

**ACTIVITIES**

Officer, Association for Information Technology Professionals,  
Marquette Chapter  
Tutor, Grand Avenue School  
Past President, Avalanche Outdoors Club

**References Available Upon Request**