

## MBA ACCOUNTING

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### SUMMARY

MBA in Accounting candidate with an undergraduate degree in Accounting and Finance. Previous internships in an Audit Department of a private accounting firm and in the Accounting Planning Department in a bank. Seeking a position in Accounting or Audit.

### EDUCATION

**Frank G. Zarb School of Business, Hofstra University**  
*MBA in Accounting, December 2016, GPA: 3.67*

Hempstead, New York

**London University, Business School of Economics**  
*Bachelor of Science in Accounting and Finance, June 2013, GPA: 3.65*

Uxbridge, London

### BUSINESS PROJECTS

- *"Starwood VS Marriot"*: Researched and analyzed *Starwood* and *Marriot's* financial statements and used ratios analysis to forecast future organizational performance and discussed industry comparisons
- Undergraduate dissertation *"Factors Influencing merger and Acquisitions in Telecommunication Industry in Europe"*. Evaluated whether pre-acquisition performance, free cash flow and organization age had impacts on the increase of return on assets. Utilized multiple regression and statistical analysis to predict on independent variables

### PROFESSIONAL EXPERIENCE

**Tabrizchi & Co., CPA, PC. Garden City, NY**  
*Audit and Analyst Intern*

Jan 2016 - Jun 2016

- Prepared work papers and wrote audit results using accounting and auditing technologies
- Automated a manual process and reduced processing time by 20%
- Collated, checked and analyzed spreadsheet data of local Water Authority Company
- Ensured the financial reports were records are accurate and reliable

**Bank of Xinxiang, China, Xinxiang China**  
*Accounting Assistant*

Sept 2014 - Apr 2015

- Prepared and posted journal entries, reconciled ledger accounts
- Monitored day to day transactions to maintain the minimum balance of money required
- Closed branch books at month-end and posted adjustment entries
- Prepared monthly financial reports, provided them to management for review
- Assisted in preparing financial statements including income statements, balance sheets, and cash flow statements
- Communicated with tax department and provided them the necessary financial information about the organization

### LEADERSHIP ACTIVITIES

- Tax Preparer, Volunteer Income Tax Assistance (VITA), January- April 2016
- Teaching and Research Assistant with Dr. Ebrahimi-SUNY Old Westbury, January 2015
- Supervisor in Public Resident Safety Program, June 2014-September 2014
- Secretary in Hofstra Business Society "Zarb Women in Business"
- Hofstra Accounting Society "Beta Alpha Psi"

### SKILLS

- **Software:** QuickBooks, Microsoft Word, PowerPoint, Excel, Outlook, Minitab, Advanced Research, Databases, Windows O/S, Macintosh O/S, Internet, Visual Basic for Applications
- **Languages:** Native in Mandarin, Fluent in English