

Education Resume Example - Experienced Teacher

SIMON WASHINGTON
1640 Maple Street
Treeville, NE 68xxx
(555) 890-6543
simon@mail.com

Education

Graduate Courses in Education, Miller State University, Miller, Washington, 19xx-19xx

Bachelor of Science in Education, May, 19xx
Endorsement: Business Education
University of Nebraska-Lincoln

Certificate Held: xxxxxxxx

Teaching Experience

- Business Teacher*, Treeville High School, Treeville, Nebraska, 19xx-20xx
- Taught Introductory Keyboarding, Grade 9
 - Taught General Business, Grades 9-10
 - Taught Accounting I, Grade 11
 - Taught Accounting II, Grade 12
 - Sponsored Distributive Education Club
 - Coached 7th grade girls volleyball
 - Coached 9th grade boys track

Related Experience in Education

- Student Teaching*, Busytown High School, Oak, Nebraska, January-May, 19xx
- Taught Business English, Grade 10
 - Taught Accounting I, Grade 11
 - Taught Accounting II, Grade 12
 - Co-sponsored high school yearbook
- Practicum*, Smith High School, Smith, Nebraska, October-November, 19xx
- Observed Accounting I, Grade 11
 - Observed Accounting II, Grade 12
 - Helped with planning and grading for Business Math, Grade 10
 - Attended State DECA convention

Honors

Outstanding Young Educator, Treeville Public Schools, May, 19xx
Dean’s List, University of Nebraska, five semesters

Special Skills

Computer skills (spread sheet, AccountCom, Internet, Word, PrintShop)
Artistic Ability
CPR Certification
Experience working with diverse population
Strong interpersonal skills
Public speaking experience, including use of Power Point

Volunteer Activity

Taught computer skills to elderly through School & Community Continuous Learning Program, Treeville, Nebraska, 19xx-20xx
Conducted annual workshop for Treeville School Board on investment policies, 19xx-20xx
Served as Publicity Chair for “Dollars for Scholars” Scholarship Drive, Treeville, Nebraska, 19xx-20xx

Activities

Member, Treeville Education Association, Treeville, Nebraska, 19xx-20xx
Member, Nebraska State Education Association, 19xx-20xx
Member, National Education Association, 19xx-20xx
Treasurer, My Faith Church, Treeville, Nebraska, 19xx-20xx
Organized Treeville Investing Club, Treeville, Nebraska, 19xx