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Business Apology Letter
To,
Managing Director
International Softwares
Mumbai
28th December, 2006.

Dear Sir,

This is in the reference to your stay at Hotel Sea View. I apologize for the treatment given to you. You are one of our esteemed and valuable customer. I would like to sincerely apologize for the trouble caused to you because of the inappropriate hospitality given to you.

I would again like you to invite to our Hotel for a free two days stay. Please accept and forgive us. I am sure you won't regret your stay. Hope we continue the same relations as we earlier had.

We look forward to meeting you at the hotel again.

Thanking You,
Sincerely,
Rajiv Singh

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