



APPOINTMENT AS AN AFS SUB-CONTRACTOR – APPROVAL OF HSSE PLAN  
HSSE Appointment Letter Document No.: APP0009

Approved Date: 1 March 2011

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Revision Number: 00002

Effective Date: 1 March 2011

Revision Date: 1 March 2012

Document Owner: HSSE Manager

**APPROVAL OF HEALTH & SAFETY PLAN AND APPOINTMENT AS SUB-CONTRACTORS – AUTOMATED TANK GAUGING PROJECTS, INSTALLATION AND MAINTENANCE FOR ALL OIL COMPANIES**

By the powers vested in me, **BEAU PAPERFUS**, in my capacity as Chief Operating Officer, as per section (3) (b), of the construction regulations of the Occupational Health and Safety Act, No. 85 of 1993, we hereby confirm the appointment of,

**DIESEL AND GENERAL**(Reg. no. 64/02280/07), (herein referred to as **DIESEL AND GENERAL**) as a sub-contractor for the AFS Group (the Principal Contractor) for the Automated Tank Gauging Projects, New Product Installations and/or Maintenance.

**DIESEL AND GENERAL** has been deemed competent and to have sufficient resources to perform construction work safely at service stations and commercial sites in South Africa.

We (**AFS GROUP**) confirm that we have examined the site Health and Safety Plan for **DIESEL AND GENERAL** and that it is sufficiently documented and covers the requirements contained in AFS's Health & Safety specifications for the aforementioned projects, installations and/or maintenance. **DIESEL AND GENERAL** has been issued all the Health & Safety specifications and is required to ensure compliance with all aspects thereof throughout the duration of the business agreement. Further to this, **DIESEL AND GENERAL** are required to ensure that its Health & Safety Plan is implemented and maintained on all construction sites and ensure that all their employees for whom they are responsible comply with the specifications here under.

All site employees must be provided with Health and Safety site files which will contain the site Health and Safety Plan, along with the following documentation:

- Health and Safety Policy;
- All Relevant legal appointment letters in terms of the Health, Safety and Environmental legislation specific to the contract;
- Sub contractors agreement between **DIESEL AND GENERAL & AFS;**
- This appointment letter as a sub-contractor for AFS;
- All oil company's specifications for site work;
- Records of portable equipment, fire extinguishers and hand tool inspections and register;
- Drug and Alcohol Policy;
- Letter of Good Standing with Compensation Commissioner;
- Records & certification of Health and Safety training;
- Records & certification of required training for work on site;
- Records of workplace inspections conducted, and risk assessments with remedial action plans to close identified gaps;
- Emergency procedures and emergency contact no's;
- Drivers license;
- 9kg DCP Fire extinguishers inspected and in good working condition; and
- First aid kit and treatment register.

The relevant Health & Safety Officer should also retain a consolidated Health & Safety site file, which contains the above as well as all drawings, designs and materials used for the work.

This Health & Safety file must be available on request from employees or agents or any Inspector from the Department of Labour, or any oil company representative.

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These health and safety files must meet the minimum requirements as stipulated in the Occupational Health and Safety Act, No. 85 of 1993, and its associated regulations.

Should **DIESEL AND GENERAL** not perform work in accordance with the Health and Safety specifications of AFS and/or legislation, AFS reserves the right to halt any work performed by you. The Contractor will be provided with seven days in which to comply, failing which AFS reserves the right to terminate the appointment with **DIESEL AND GENERAL** as a sub-contractor.

We look forward to full compliance with the above and a zero incident record from **DIESEL AND GENERAL** .

Please return a signed copy of your acknowledgement and acceptance to me. Please retain a copy of this letter of designation for your records.

Yours faithfully

**BEAU PAFENFUS (CHIEF OPERATING OFFICER)**

I, MR. Dave Wiblin, (NAME), HSE MANAGER (DESIGNATION), by my signature below, certify that I acknowledge and understand the above directive.

DAVE WIBLIN

FULL NAME AND SURNAME

SIGNATURE

HSE MANAGER  
DESIGNATION:

10/05/2011  
Date:

MS. MELONEY PAULSEN

EMPLOYER - FULL NAME AND SURNAME

MPaulse  
SIGNATURE

JASON MEYER  
WITNESS - FULL NAME AND SURNAME

SIGNATURE

Nadia Vertue  
WITNESS - FULL NAME AND SURNAME

SIGNATURE

HEALTH, SAFETY & ENVIRONMENTAL MANAGER  
DESIGNATION:

05/07/2011  
Date:

Regional Service Manager -  
DESIGNATION:

10/3/2011  
Date:

HSSE OFFICER  
DESIGNATION:

10/05/2011  
Date: