

## **Letter of Recommendation for Teaching Position**

April 4, 2016

### **To Whom It May Concern**

I am writing to recommend Selma Holloway for Teaching position at Littleton High School. I have known Selma for 9 years, ever since she began working as an assistant teacher at Layton High School.

She is a hard-worker who is willing to take new challenges every day to impart instructions and create an excellent class room environment. Her instructional methods are quite modern. She contributed immensely to our school by developing core curriculum and providing instructional support which are both futuristic in nature and conform to International Baccalaureate standards. I hear that Littleton High School will be starting IB soon and I am sure you will find Selma to be extremely helpful in assisting you through the initial phases.

What I found to be Selma's best asset is her ability to utilize appropriate language and positive attitude to interact effectively with students, coworkers and staff. As a model of good behavior, she is in a league of her own and can provide extra instructional support based on individual student assessments. Every aspect of her teaching is innovative to say the least; instruction, assessment, interaction, communication, documentation, administration and classroom management are just some of her areas of expertise as far as teaching is concerned.

I am confident that she would contribute effectively to your school. In case you need any additional information, please feel free to contact me at (000) 222-9876.

Best Regards,

(Signature)

Agatha Christies

Principal

Layton High School

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