

Notice of Claim – example letter

HMRC or Border Force address			Your details: Name Address Daytime phone number Date Seizure reference number: Place and date of seizure:		
Things to be included in your claim (use continuation sheet as necessary)					
Owner:		Thing:		Quantity: <i>(for example, show kilos of rolling tobacco, number of cigarettes, litres of alcohol and brand names)</i>	
<p>I*/We*, the undersigned, wish to challenge the legality of HM Revenue and Customs*/Border Force's* seizure of the thing(s) listed above*/and on the attached sheet*.</p> <p>I*/We* understand that my*/our* Notice of Claim will trigger HMRC or Border Force to start court proceedings to decide if the seizure was lawful.</p> <p><i>*Delete as appropriate.</i></p>					
Signed:		Signed:		Signed:	
Print name:		Print name:		Print name:	
Address:		Address:		Address:	
<p>Remember to:</p> <ul style="list-style-type: none"> • make sure each person challenging the seizure provides their full name and address • include proof of ownership (particularly important for vehicles) and any documents that support your claim • use continuation sheets where necessary to include all relevant information 					