



## EE Photography Contract

### *Wedding fee payment schedule:*

A \$500 deposit and signed contract is required to reserve your date. The remaining balance, including Texas state sales tax and applicable travel fees are due no later than one month prior to the wedding. This may be paid in installments or one sum. If payment is not received four weeks prior to the wedding, there is a \$500 late fee. If the wedding day is cancelled, postponed, or rescheduled for any reason, EE Photography will retain the \$500 deposit. Also, the deposit reserves the wedding day only, and is not transferrable to other services rendered for a cancelled, postponed, or rescheduled wedding.

Only cash or checks are accepted. Please make checks payable to "EE Photography" and mail to: EE Photography/Erin Woolsey, 1237 Forest Park, Weatherford, TX 76087

\*\*It is helpful to indicate the name of the bride and groom along with the wedding date (on the check, or in a note) when mailing payments.

### *Time Limits:*

Erin Woolsey will arrive on the day of your wedding at the agreed upon time and stay until her contracted time expires. Clients may purchase more coverage for a set fee. Additional coverage may be discussed, agreed upon and paid in full one month prior to the wedding. In the event you would like to purchase more coverage the day of the wedding, the additional coverage time and price will be agreed upon before the reception begins. Under no circumstances is the client entitled to additional coverage beyond the contracted wedding day coverage. If additional coverage is required the day of the event, Erin Woolsey must agree to the terms and a separate contract must be completed regarding the additional coverage and price.

### *Liability:*

Erin Woolsey will give her maximum effort to ensure that the client's wedding photographs are of an excellent quality. However, if an unavoidable and/or unforeseen event(s) occur, any liability regarding any claim of loss or injury arising from her performance is for the amount of the paid services. In the unlikely event of a personal illness or any other circumstance beyond Erin Woolsey's control, a highly qualified substitute photographer with client acceptance will be dispatched to fulfill contracted obligations. In such a case, if the client declines Erin Woolsey's recommended substitute, the client may terminate this agreement and receive a full refund of the deposit and coverage fee.

### *Pictures:*

Clients may provide a list of requested images to be photographed during the wedding day, knowing that Erin Woolsey will put forth a good faith effort to satisfy the list of requested images. Since this is an uncontrollable event, Erin Woolsey does not represent or guarantee any particular image will be photographed. The client agrees that EE Photography shall be granted artistic license to photograph and edit the event.

*Wedding Promotion:*

EE Photography reserves the right to promote any wedding images without further notice. This includes but is not limited to publication, electronic media, education, and competition.

*Model Release:*

The contracting party grants EE Photography, Erin Woolsey, the unrestricted copyright and publication rights for any photographs taken to be used for commercial, promotional, and other purposes without compensation or liability to the contracting party.

*Additional Photographers:*

EE Photography welcomes family and friends to take snap shots and video images at your wedding, but it is understood that Erin Woolsey will be the exclusive official photographer retained to document the wedding, and it is the bride and groom's responsibility to inform other persons of the exclusivity. Simultaneous photographic coverage by another professional photographer other than Erin Woolsey and her assistant(s) releases EE Photography from this agreement without refund of the deposit and other coverage fees.

*Photo Copyright and Responsibility:*

After each session, the client will receive a disk with the images from the entire session. The client shares the copyright and is allowed to have them printed from any location desired. If clients would like additional photographs to be edited, additional prints may be purchased through the EE Photography website.

Do not forget to make copies of the disk. Once the client has possession of the disk, it is no longer the responsibility of EE Photography. A replacement disk for a session may be produced for a fee of \$150. For a wedding replacement disk, the fee is \$500.

*Prints, Photos & Albums:*

The canvas products and prints listed in the packages will take one month to be processed. If you would like these prints sooner, there is a \$200 rush fee. It is the client's responsibility to email a full resolution photograph to EE Photography showing which photo is to be enlarged. The disk containing images from an Engagement, Bridal, Boudoir, or After Session is mailed after one month from completion of the session. If you would like the disk sooner, the rush fee is \$200.

Clients have exactly one year from the day of their wedding to submit photo selections and preferences to create an album. Clients may also elect to have EE Photography create the album. If this information is not submitted within one year, the album is cancelled and removed from the package. A rough draft of the album will be emailed for viewing. At this point, the client is entitled to 5 free adjustments, and they must be submitted within two weeks. Further adjustments, such as a photo substitution will incur a fee of \$10 each, and reworking an entire page layout will incur a fee of \$35 per page.

*Tax, Transportation, and Hotel:*

Texas state sales tax and transportation fees, and album shipping fee (\$25) will be added to your final invoice. If Erin Woolsey must travel longer than 30 minutes, gas mileage must be calculated (\$0.35 per mile) and added to the final payment. If air travel, rental car, hotel accommodations, work visas, or other travel arrangements are required, the client is expected to cover these costs. Details will be discussed and agreed upon on an individual basis prior to the completion of a contract.

*Signature:*

Upon signature and receipt of the contract, EE Photography will reserve the time and date agreed upon and will make no other reservations for that time and date. This is why the deposit is not refunded even if the event is cancelled, as other brides may have been turned away from the given date. This contract is not valid until it is signed and the full reservation deposit of \$500 has been received. By completing the following information it is understood that you have read and agreed to the terms of this contract.

If you wish to guarantee Erin Woolsey's presence or photography services at any event (including your rehearsal dinner) other than what is contracted for and reserved with a deposit, separate arrangements may be made on an individual basis.

Please read the online PDF ([www.eephotome.com](http://www.eephotome.com)) to become familiar with the photo process. The PDF covers basic questions regarding time needed for photos on the wedding day, a list of family images usually taken, and explains more about the "first sight" option.

I hereby affirm that I am of full age and have the right to contract my own name.

\_\_\_\_\_  
Signature of bride

\_\_\_\_\_  
Printed name of bride

\_\_\_\_\_  
Signature of bill payer  
(if different from above)

\_\_\_\_\_  
Printed name

*Date of Wedding:* \_\_\_\_\_

Address of Ceremony Venue:

\_\_\_\_\_  
\_\_\_\_\_

Estimated time of photographer's arrival: \_\_\_\_\_

Address of photographer's arrival for wedding event:

\_\_\_\_\_  
\_\_\_\_\_

Address of Reception (if different from ceremony):

\_\_\_\_\_  
\_\_\_\_\_

Estimated time of when the couple will exit the reception: \_\_\_\_\_

*Method of Payment:*

\_\_\_\_\_ Installments (It is the client's responsibility to track the remaining balance and complete payments on time. The final installment must be paid one month prior to wedding or an additional \$500 fee will be incurred.)

\_\_\_\_\_ Payment in full (Final and full payment is due no later than one month before the wedding or an additional \$500 fee will be incurred.)

*Meal:*

Will a meal be provided for the photographer(s)? If not, this is entirely acceptable and other accommodations will be made.

\_\_\_\_\_ Yes      \_\_\_\_\_ No

**\*\*It works best when photographers eat at the same time as the bride and groom. That way when the bride and groom are finished eating, the photographers do not miss any crucial moments (i.e. cake cutting, toasting). Please inform your wedding planners/venue coordinators of this preference.**

Please list what phone number you may be reached: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

*Bride's Email:* \_\_\_\_\_

*First and Last Name of Groom:*  
\_\_\_\_\_

*Website of Coordinator/Event Planner (if available):*  
\_\_\_\_\_

*Website of Videographer (if available):*  
\_\_\_\_\_

*Website of Florist (if available):*  
\_\_\_\_\_

*Website of Caterer/Cake Baker (if available):*  
\_\_\_\_\_

Please **circle** the selected package and write in any additional a la carte items:

*Audrey Hepburn Collection: \$8,500*

Complete wedding day photographic coverage for up to 10 hours  
2 photographers  
40 page 12x12in wedding day album, flush mount  
2 40 page 12x12in parent album, identical to your wedding day album, hinge bound  
30 x 40 gallery stretched canvas  
engagement and bridal shoot  
30 page 14 x 11 canvas guest book using engagement photos  
ownership of high resolution digital negatives on cd's

*Grace Kelly Collection: \$5,500*

Complete wedding day photographic coverage for up to 10 hours  
2 photographers  
30 page 12 x 12 wedding day album, flush mount  
16 x 20 gallery stretched canvas  
engagement and bridal session  
30 page 14 x 11 canvas guest book using engagement photos  
ownership of high resolution digital negatives on cd's

*Jacqueline Kennedy Collection: \$3,500*

Complete wedding day coverage for up to 8 hours  
30 page 10 x 10 wedding day album, flush mount  
engagement or bridal session  
ownership of high resolution digital negatives on cd's

*Rita Hayworth Collection: \$2,500*

(not available for Saturday weddings in the months of March through September)

Complete wedding day coverage for up to 5 hours  
online photo gallery for up to two months  
\$300 print credit

*Destination Weddings:*

North America (excluding states: TX, NM, LA, OK, AR, and Mexico) \$2500  
8 hours of photographic wedding day coverage plus a 2-3 hour After Session in destination location. Ownership of full resolution digital negatives included. Client is expected to cover: transportation (plane ticket, rental car, checked bag fees, airport parking), 4 nights lodging, and food (\$10 per meal, two times daily).

*South America: \$1500*

8 hours of photographic wedding day coverage with a 2-3 hour After Session in destination location. Ownership of full resolution digital negatives included. Client is expected to cover:

transportation (plane ticket, rental car, checked bag fees, airport parking), 4 nights lodging, and food (\$10 per meal, two times daily).

*Rest of the World: FREE*

8 hours of photographic wedding day coverage with a 2-3 hour After Session in destination location. Ownership of full resolution digital negatives included. Client is expected to cover transportation (plane ticket, rental car, checked bag fees, airport parking), 7 nights lodging, and food (\$10 per meal, two times daily).