

Bridal Shower Checklist

3+ months before the bridal shower

- ☐ talk to the bride to find out what kind of shower she wants (does she want a themed shower?)
- ☐ determine the location (if you're going to a restaurant or some other venue, book it early)
- ☐ decide if cocktails will be served at the shower
- ☐ set a date (including time of day and the length of the party)
- ☐ create a guest list (also, decide if it's a women's or couple's shower)
- ☐ note - even though you are planning the shower, the bride's input is vital.
- ☐ _____
- ☐ _____

2 months before the bridal shower

- ☐ send an email to or call out of town guests to let them know the shower date
(so they can start making reservations and plans.)
- ☐ set a final budget
- ☐ purchase invitations
- ☐ get together with everyone involved in planning the shower to brainstorm ideas for decorations, food, etc.
- ☐ make a detailed list of specific tasks and assign them to the people involved
- ☐ order any special items such as cake, linens or any rental items you may need
- ☐ get your address list together
- ☐ _____
- ☐ _____
- ☐ _____

1 month before the bridal shower

- ☐ address and send out your invitations
(make sure to include the gift registry and directions to the bridal shower)
- ☐ shop for decorations, paper goods and other items you will need for the shower
- ☐ if guests are bringing any food, call to confirm what they are bringing
- ☐ _____
- ☐ _____
- ☐ _____

2+ weeks before the bridal shower

- ☐ place order for flowers
- ☐ make a shopping list of food and drinks (buy any hard to find ingredients at this time)
- ☐ purchase alcohol, if you are serving cocktails
- ☐ pick up any items such as punch bowls, coffee urns, etc.
- ☐ buy your shower gift for the bride
- ☐ _____
- ☐ _____



1 week before the bridal shower

- ☐ confirm reservations
- ☐ confirm orders and delivery times
- ☐ confirm RSVPs
- ☐ buy groceries
- ☐ plan the shower games
- ☐ _____
- ☐ _____
- ☐ _____

1 day before the bridal shower

- ☐ prepare any menu items or prep work done that can be set up ahead of time
- ☐ decorate and get the favors and games prepared
- ☐ call and confirm what the other hostesses are bringing and the times they will arrive
- ☐ _____
- ☐ _____
- ☐ _____

The day of the bridal shower

- ☐ prepare all food and refreshments
- ☐ arrange tables and set out favors and decorations
- ☐ note: don't stress; remember to have fun, go with the flow and enjoy the day
- ☐ _____
- ☐ _____
- ☐ _____

Notes

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