Hotel Management

REQUIRED CREDITS: 31 **DEGREE CODE: HMD-CT**

PROGRAM DESCRIPTION

The Certificate of Achievement in Hotel Management provides students the opportunity to seek employment in an entry-level position, or for those already in the hotel industry, an opportunity for professional grown and career advancement.

STUDENT LEARNING OUTCOMES

- Compare and contrast the different businesses in the hospitality industry.
- Develop an operations manual for the Rooms Division in a hotel.
- Analyze financial statements using the Uniform System of Accounts for Hotels.
- Differentiate between the service delivery systems used in the hospitality industry.

PLEASE NOTE - The courses listed below may require a prerequisite or corequisite. Read course descriptions before registering for classes. All MATH and ENG courses numbered 01-99 must be completed before reaching 30 total college-level credits. No course under 100-level counts toward degree completion.

GENERAL EDUCATION REQUIREMENTS (3 CREDITS)

	CR	SEMESTER
COMMUNICATIONS BUS 108; COM 101, 102, 215; ENG 100, 101, 102, 107, 113, 114, 205; JOUR 102; THTR 105	3-5	_____

SPECIAL PROGRAM REQUIREMENTS (28 CREDITS)

		CR	SEMESTER
HMD 101	Introduction to the Hospitality Industry	3	_____
HMD 202	Housekeeping Operations	3	_____
HMD 203	Front-Office Operations	3	_____
HMD 226	Industry Computer Applications for Hospitality and Tourism	3	_____
HMD 235	Hotel, Restaurant and Gaming Law	3	_____
HMD 253	Hospitality Services Management	3	_____
HMD 259	Human Resources Management in the Hospitality Industry	3	_____
HMD 295	Work Experience in Lodging Operations	1	_____
TCA 180	Hotel, Restaurant and Casino Marketing	3	_____
TCA 221	Hospitality Accounting I	3	_____

Computation included in TCA 221

Human Relations included in HMD 259

NOTE
- Course numbers with the "B" suffix may be non-transferable for a NSHE baccalaureate degree.
- Course numbers with the "H" suffix are designated Honors-level courses and can be used to fulfill equivalent general education requirements. For more information visit www.csn.edu/honors.
- In no case, may one course be used to meet more than one requirement except for the Values and Diversity general education requirement (only AA, AS, and AB degrees) which may be used to fulfill the corresponding general education or emphasis requirement.
- Students may elect to graduate using the degree requirements in effect at the time of matriculation, or when they declared or changed major or the current catalog. If a program is official after a student has matriculated, the student may choose the degree requirements of the new program. In no case may a student use a catalog which is more than six years old at the time of graduation.

CERTIFICATE OF ACHIEVEMENT   **2015-2016**
HOTEL MANAGEMENT

The following is a suggested pathway, or course sequence by term, for this academic program. The following factors may affect the time it takes to complete the pathway as listed:

- The term (fall, spring, summer) in which the student enters the program because class availability varies by term.
- Where the student placed in the Math and English course sequence (i.e. taking courses below 100) and completion of course pre-requisites.
- Meeting with the student's designated program counselor or advisor to determine academic readiness to succeed in a particular course. Use of appropriate services (writing center, math resource center, etc.) may be in order to support successful course completion.

First Semester	Requirement	Credit Hours	Term
Gen. Ed. Communications Requirement	See degree sheet for course choices	3-5	
Special Program Requirements	HMD 101 Introduction to the Hospitality Industry	3	
	HMD 202 Housekeeping Operations	3	
	HMD 226 Industry Computer Applications for Hospitality and Tourism	3	
	TCA 180 Hotel, Restaurant and Casino Marketing	3	
	Semester Total	**15-17**	
Second Semester	**Requirement**	**Credit Hours**	**Term**
Special Program Requirements	HMD 203 Front-Office Operations	3	
	HMD 235 Hotel, Restaurant and Gaming Law	3	
	HMD 253 Hospitality Services Management	3	
	HMD 259 Human Resource Management in the Hospitality Industry	3	
	HMD 295 Work Experience in Lodging Operations	1	
	TCA 221 Hospitality Accounting I	3	
	Semester Total	**16**	
	Pathway Course Total	**31-32**	
	Certificate Total	**31**	

Revised May 2015