

# InterPARES 3 Project

International Research on Permanent Authentic Records in Electronic Systems

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**URL:** [http://www.inter pares.org/display\\_file.cfm?doc=ip3\\_case\\_study\\_flow\\_chart.pdf](http://www.inter pares.org/display_file.cfm?doc=ip3_case_study_flow_chart.pdf)

## Document Control





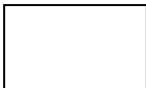
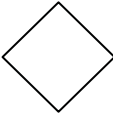



Version history			
<u>Version</u>	<u>Date</u>	<u>By</u>	<u>Version notes</u>
1.0	2008-06-04	D. Force	Initial draft submitted for review
2.0	2008-06-23	D. Force	Split chart into International and TEAM Canada versions
3.0	2008-07-17	R. Preston	Content and copy editing, revision suggestions
3.1	2008-07-21	D. Force	Incorporation of suggestions received from reviewers
4.0	2009-06-05	D. Force	Added “When Updating a Document” section per discussion with R. Preston; added TOC.
4.1	2010-04-09	R. Preston	Fixed internal links.

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## Introduction

The following flow chart outlines the process by which an InterPARES 3 case study should be conducted. Depending on the composition and working dynamics of the InterPARES team (i.e., researchers and academic advisors), case study and test-bed partners, some of the steps may occur in different order to best accommodate the participating individuals. To remove some repetitious steps from the chart, several processes have been linked to each other. Where these occur, hyperlinks have been added, referring the reader to the appropriate location in the chart. Also, these processes may be noted by their different line styles. See the following key for their interpretation:

	Has been referred to from another location in the flow chart.
	The process or decision is expanded on another page of the flow chart.
	Comment about the process or decision.
	Terminator (beginning and end of the case study process).
	Process
	Decision
	Document/product/instrument resulting from a process.
	Documents/products/instruments resulting from a process.
	Process involves using an IP3 template (e.g., Case Study Abstract, Contextual Analysis, Diplomatic Analysis, Research Questions, Final Report). These templates may be found on the InterPARES 3 Web site at: <a href="http://www.interpares.org/rws/rws_research_studies.cfm">http://www.interpares.org/rws/rws_research_studies.cfm</a> . References to the templates may be found on the following pages of this workflow chart: <ul style="list-style-type: none"><li>• <b>Case Study Abstract</b> – <a href="#">Page 4</a></li><li>• <b>Contextual Analysis</b> – <a href="#">Page 4</a></li><li>• <b>Diplomatic Analysis</b> – <a href="#">Page 7</a></li><li>• <b>Research Question Sets (Policy, Records and Recordkeeping Systems)</b> – <a href="#">Page 7</a></li><li>• <b>Final Report</b> – <a href="#">Page 8</a> and <a href="#">Page 12</a></li></ul>

