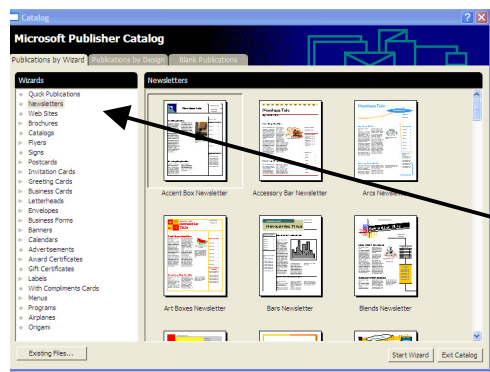


Microsoft Office – Microsoft Publisher

NEWSLETTER FORMAT



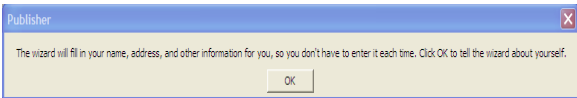
1

Newsletter

2

Start Wizard

3



4

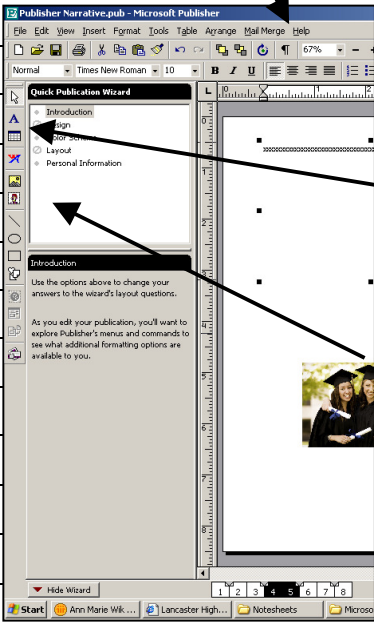
Cancel

5

Finish

Reminder:

View is in 58% - View in 100% to see actual size and layout!



Use “A” to create a text box

Use “Image Tool” for picture boxes

Picture

Clip Art

To Print a Newsletter:

File – Print

Select HP color Laser Jet 4700

Properties

Finishing

Print on Both Sides (only)

Example:

Picture Credits:

Microsoft Publisher Clip Art

Microsoft Office Online

November 2010

(And/Or Web Addresses)

Jsantoro 5/10

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