

2016-2017 Event Calendar

University space is managed by an established hierarchy which supports and enhances academic instruction and the co-curricular mission of university departments and organizations. Depending on the semester, University policies on space use priorities differ, resulting in different scheduling processes. The calendar below provides information regarding important dates which impact campus-wide event scheduling.

Supplemental Information:

- [Summer Event Scheduling Process](#)
- [Academic and Major Event Holds](#)
- [Using the "Instructional Space" Location Option](#)
- [Using the "Event Space" Location Option](#)

Summer 2016

Date	Day	Major Events & Deadlines	Related Information
May 9 - Aug 19	M	Summer Event Scheduling Process	Event requests are placed in queue and processed by incremental release
May 30	M	<i>Memorial Day</i>	No classes, University offices closed
Jun 20-21	M-T	Eagle Summit - New Student Orientation	Space limited; avoid planning large events
23-24	Th-F		
27-28	M-T		
30-1	Th-F		
Jul 4	M	<i>Independence Day</i>	No classes, University offices closed
Jul 7-8	Th-F	Eagle Summit - New Student Orientation	Space limited; avoid planning large events
11-12	M-T		
Jul 15	F	Preview Day	Space limited; avoid planning large events
Aug 5	F	Preview Day	Space limited; avoid planning large events

Fall 2016

Date	Day	Major Events & Deadlines	Related Information
Aug 20- May 14	Sa Su	Standard Event Scheduling Process	
Aug 20-28	Sa-Su	Welcome Week	Event requests are placed in queue for approval and processing
Aug 22- Dec 19	M M	Fall Academic Semester	Event requests for <i>instructional space</i> are placed in queue; Avoid planning events for <i>instructional space</i> during 1st three weeks of semester (especially between Mon-Fri, 8am-5:15pm)
Sep 5	M	<i>Labor Day</i>	No classes, University offices closed
Sep 12	M	Last day of add/drop (at 100% without "W")	Instructional Space Queue processed roughly 3-4 days after this
Oct 7	F	Major Events:	Space limited; avoid planning large events
9-10	Su-M	<ul style="list-style-type: none"> • Showcase AU • Admissions Overnight 	
Oct 14	F	<i>Fall Break</i>	No classes, University offices open
Oct 21-23	F-Su	All American Weekend	Event requests are placed in queue for approval and processing

Date	Day	Major Events & Deadlines	Related Information
Oct		Major Events:	Space limited; avoid planning large events
23-24	Su-M	• Showcase AU	
27-28	Th-F	• Admissions Overnights	
Nov			
3-4	Th-F		
6-7	Su-M		
10-11	Th-F		
Nov		<i>Thanksgiving holiday</i>	No classes, university offices closed Thu & Fri
23-27	W-Su		
Dec 12-19	M-M	Final Exam Period (Study Day on Wed Dec 14. No exams on Sun Dec 18)	Events in instructional spaces are not permitted; Events by student organizations limited to study breaks only
Dec 21	W	Winter Commencement	Event requests are placed in queue for approval and processing
Dec 23-Jan 1	F-Su	Winter break	University offices closed

Spring 2017

Date	Day	Major Events & Deadlines	Related Information
Jan		Winter Welcome Week	Event requests are placed in queue for approval and processing
12-15	Th-Su		
Jan 17 - May 9	M-T	Spring Academic Semester	Event requests for <i>instructional space</i> are placed in queue; Avoid planning events for <i>instructional space</i> during 1st three weeks of semester (especially between Mon-Fri, 8am-5:15pm)
Jan 16	M	<i>Martin Luther King Jr. Day</i>	No classes, University offices closed
Jan 30	M	Last day of add/drop (at 100% without "W")	Instructional Space Queue processed roughly 3-4 days after this
Jan 20	F	<i>Inauguration Day</i>	No classes, University offices closed
Feb 20	M	Major Events:	Space limited; avoid planning large events
Mar 8	W	• Preview Day • DC Day	
Mar 12-19	Su-Su	<i>Spring Break</i>	No classes, University offices open
Mar		Major Events:	Space limited; avoid planning large events
27	M	• Showcase AU	
31	F	• Admissions Overnight	
Apr		• Freshman Day	
3-4	M-T		
6-7	Th-F		
17-18	M-T		
20-21	Th-F		
24-25	M-T		
27-28	Th-F		
May		Final Exam Period (Study Day on Tue May 2. No exams on Sun May 7)	Events in instructional spaces are not permitted; Events by student organizations limited to study breaks only
2-9	T-T		
May 12-14	F-Su	Commencement Weekend	Event requests are placed in queue for approval and processing