

Learning Prezi: Beyond the Basics



Provided by Technology Across the Curriculum (TAC)

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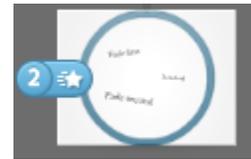


This guide is designed for those who are familiar with Prezi's interface and would like to understand more of what Prezi has to offer.

Text Animation

Within Prezi you are able to fade in text, frames and pictures. The fade in animation will only work on content within a frame.

1. In the Edit mode, click on Edit Path on the left-hand side of the editor.
2. Right-click on one of the path points and select Animate Frame Contents to start applying fade in animation. You can alternatively click the star symbol on the left of the frame that you wish to animate.
3. Click on the content within the frame that you want to fade in. The number inside the green stars next to the content indicates the order in animation of the content.
4. To preview your animations, click the arrow in the upper right-hand corner of the animation box. When you present, the content will appear in the order in which you determined using the fade-in animation.



 Fade first

Changing Themes

Within Prezi you are able to change the default background color, the color and fonts of the text, and even the color of frames. To change any of these, click on the template menu and choose Customize Current Theme.



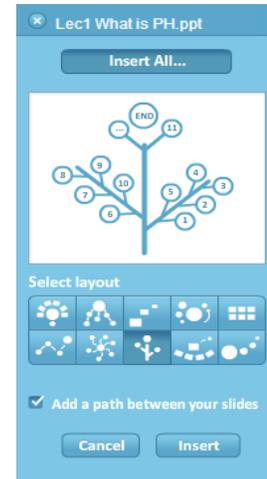
Inserting Videos in your Prezi

To insert YouTube videos in your Prezi, first copy the website link of the YouTube video. Then click the Insert button and select YouTube Video and paste the URL for the YouTube video in the box provided. The video will now appear on your canvas. If you add a path point on the video, it will automatically start when your path reaches that point. If you want the video to start on mouse click, put an invisible frame around the video and add the invisible frame to the path.

Importing from PowerPoint

If you have a PowerPoint that you would like to convert to a Prezi, open up a blank Prezi and under the Insert menu, click PowerPoint. Once your PowerPoint has been uploaded, you can

choose to either copy individual slides onto the canvas or insert all of them. Inserting all slides makes you choose from different predetermined layouts which are designed to help your slides flow within your Prezi. These layouts can be chosen to automatically organize your slides for you. Once they have been copied onto the canvas, you are free to edit the slides however you like.



Downloading & Printing

Selecting the Share menu in the upper right corner will give you a list of options to choose from. From this menu, you can choose to download your Prezi as a PDF, which can be useful for handouts. Prezi also allows you to present your Prezi without being connected to the internet by selecting Download as a portable Prezi. Note that the file size can be quite large depending on how much content you have.

Allowing Multiple People to Edit the Prezi Simultaneously

Prezi now allows up to ten people to work on the same Prezi at the same time. All changes are made in real time. To collaborate, while in the editing mode of your Prezi click on the Share button on the top menu and select Invite to edit. This will generate a link that can be sent to anyone to view or edit your Prezi.

Voice-Over & Music

To add music or a voice-over at a particular path point, simply select the path point on the left toolbar and then under the Insert menu, select Add Voice-Over to Path Step #. The sound will begin when you arrive at that path point during your presentation.

To add background music to your entire Prezi, select Add Background Music under the Insert menu. If you have background music in your Prezi and a Voice-over at a particular path point, the background music will pause and resume after advancing to the next path point.

Need More Help?

Technology Across the Curriculum (TAC) provides Prezi tutorials, webinars, and personalized assistance that can help you build the Prezi that you need. If you have more questions concerning how to use Prezi or care for additional Prezi assistance, TAC is here to help.

Website: Oregonstate.edu/TAC/

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