

Brandeis University Student Roommate Contract:

The Off-Campus Housing Office recommends completing this roommate contract anytime a new agreement is signed or renewed. This contract is designed to give students the opportunity to establish some basic guidelines about the details of living arrangements. Students are encouraged to sit down and discuss each section, while remaining as truthful as possible.

We have signed a lease/rental agreement for _____
(address of unit to be rented) on _____ (Date of agreement to begin). We hope to make certain that all roommates will share all responsibilities of renting equally. Therefore, we have prepared and are willing to sign this document.

Terms:

This agreement shall remain in effect

From _____ To _____

If for any reason a roommate should move out before the date shown, under the lease/rental agreement, the departing roommate will be held responsible until a replacement is found. If a substitute roommate is found, the remaining roommate(s) must approve him/her. The departing roommate should notify the landlord as well as the other roommate's within 30 days so proper arrangements can be made. The roommate who is leaving is still obligated to the landlord by the terms of the lease and is responsible to find a new roommate to be responsible for the duration of the lease/rental agreement.

Roommates Names:

Rent:

Rent amount for the apartment is _____

Date when rent is due _____

Deposit:

The roommates have a security deposit of \$ _____ each, totaling \$ _____.

Each roommate is responsible for their share of the charges associated with damages.

Utilities:

Included _____

Gas Bill _____

Hot Water _____

Electricity _____

Telephone _____

Other Utilities that may apply _____

Household Supplies:

The supplies could include things such as paper towels, toilet paper, cleaning supplies, dish detergent, foil, plastic trash bags, and any other goods needed for the home which will be shared by all roommates.

The cost and supply of these items will be

Food:

Each roommate will buy their own food _____

Groceries will be purchased and shared equally _____

Personal food will be “borrowed” only with permission _____

Other _____

Shared Equipment:

Furnishings:

Electronics:

Other:

How will the cost be split?

We agree to the following policies on:

Parties:

Overnight Guests:

Quiet/Study Time:

Smoking/Alcohol/Drugs:

Pets:

Other:

As party to this agreement I realize that I, as well as each of my roommates have equal rights to the use of the space and facilities in the dwelling with the exception of the areas we have designated as each one's private space. This agreement is intended to promote harmony between roommates by clarifying the expectations and responsibilities of roommates to each other. To be effective, it is not necessary to witness or notarize this agreement. Each roommate should sign below and retain an original copy for their records.

The parties have executed this agreement on (Date)

Resident's signature & Date

Resident's signature & Date

Resident's signature & Date

Resident's signature & Date

The Off-Campus Housing Office provides this agreement for the mutual benefit of roommates. The University assumes no responsibility for this form.

Office of Residence Life for Off-Campus Housing
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