



# SUBWAY APPLICATION FOR EMPLOYMENT

## Personal Information

Full Legal Name:			
Street Address:			
City:			
State:			
Zip Code:			
Primary Phone:		Cell Phone:	
Email Address:			
Have you ever worked at Luke before?	<input type="checkbox"/> Yes / <input type="checkbox"/> No	If yes, when?	
Have you ever applied at Luke before?	<input type="checkbox"/> Yes / <input type="checkbox"/> No	If yes, when?	
Were you referred by a Luke employee?	<input type="checkbox"/> Yes / <input type="checkbox"/> No	If yes, whom?	
How did you hear about this career opportunity?			
Are you at least 18 years old?	<input type="checkbox"/> Yes / <input type="checkbox"/> No		
Are you at least 21 years old?	<input type="checkbox"/> Yes / <input type="checkbox"/> No		
Do you have reliable transportation?	<input type="checkbox"/> Yes / <input type="checkbox"/> No		
How many hours a week do you want to work?			
During which times are you willing to work?	<input type="checkbox"/> Mornings	<input type="checkbox"/> Nights	<input type="checkbox"/> Weekends <input type="checkbox"/> Holidays
Desired rate of pay:			

## Skills and Experience

Please list any special qualifications, training, education, skills, or experience that you feel warrant consideration by the company.
Please list any business equipment and/or operating abilities you have which might be useful on the job for which you are applying.

## Education

Did you graduate from high school or earn a GED?	<input type="checkbox"/> Yes / <input type="checkbox"/> No
Do you have any education beyond high school?	<input type="checkbox"/> Yes / <input type="checkbox"/> No
If yes, please explain.	

## Work Experience

Name of present or last employer:	
Type of business:	
Street Address:	
City:	
State:	
Starting date of employment:	
Ending date of employment:	
Starting salary:	
Ending/Leaving salary:	
Job title:	
Name of supervisor:	
Full-time or Part-time:	
Explain reasons or circumstances for changing or wanting to change jobs:	
If we contact this employer, would you expect them to say they would rehire you for a position you last held there? <input type="checkbox"/> Yes / <input type="checkbox"/> No	
If no, please explain:	
Employer's phone number:	
Name of employer prior to job above:	
Type of business:	
Street Address:	
City:	
State:	
Starting date of employment:	
Ending date of employment:	
Starting salary:	
Ending/Leaving salary:	

Job title:	
Name of supervisor:	
Full-time or Part-time:	
Explain reasons or circumstances for changing or wanting to change jobs:	
If we contact this employer, would you expect them to say they would rehire you for a position you last held there? <input type="checkbox"/> Yes / <input type="checkbox"/> No	
If no, please explain:	
Employer's phone number:	
Name of employer prior to job above:	
Type of business:	
Street Address:	
City:	
State:	
Starting date of employment:	
Ending date of employment:	
Starting salary:	
Ending/Leaving salary:	
Job title:	
Name of supervisor:	
Full-time or Part-time:	
Explain reasons or circumstances for changing or wanting to change jobs:	
If we contact this employer, would you expect them to say they would rehire you for a position you last held there? <input type="checkbox"/> Yes / <input type="checkbox"/> No	
If no, please explain:	
Employer's phone number:	

## Legal

\*Have you ever been convicted of or plead no contest to anything involving theft, dishonesty, violence, drugs or endangerment of persons or property, whether resulting in incarceration, probation or a suspended or deferred sentence?

Yes /  No

If yes, please explain:

*Conviction of a crime will not necessarily disqualify you from consideration of employment.*

## Authorization

I certify that I have read and understand all parts of it and certify that I have truthfully and completely answered all questions. I understand that falsification of any of the information given herein or on any other employment form is grounds for immediate termination, regardless of when such falsifications may be discovered.

I authorize the Luke Companies and its representatives to investigate my education, employment experience, criminal conviction records, and all other aspects of my background relevant to my proposed employment, including all statements made by me in my application for employment. I release the Luke Companies and its representatives as well as any person to whom such inquiry is directed, from any liability arising directly or indirectly from any such investigators.

I understand that my employment with the Luke Companies is for no definite length of time. I understand my employment may be terminated at any time, with or without cause, at the option of either the Luke Companies or myself. I understand that no employee or representative of the Luke Companies has any authority to make any agreement which is contrary to the foregoing. If accepted for employment, I agree to comply with all company policies and procedures and with all rules and regulations made known at the time of employment or any other time thereafter, and to perform all duties assigned to me to the best of my ability.

Yes

No

The Luke Companies are an equal opportunity employer. All applications for employment will be considered without regard to race, color, religion, sex, national origin, disability, age, or veteran status. This application will remain active for 45 days. After that time, it must be renewed by the applicant if he/she wishes to be reconsidered for employment.

## Notice to Applicants and Employees Regarding Consumer Reports

A consumer report and/or investigative consumer report including information concerning your character, employment history, general reputation, personal characteristics, criminal or police records, motor vehicle record, and mode of living may be obtained from interviews with your neighbors, friends or associates. Upon timely written request of the Human Resources Department of the Luke Companies, and within 5 days of the request, the nature and scope of any investigative consumer report obtained will be disclosed to you.

Before any adverse action is taken in whole or in part as a result of information contained in a consumer report or an investigative consumer report, you will be provided a copy of the report and a summary of your rights under the Fair Credit Reporting Act.

## Disclosure and Release

In connection with my application for employment with the Luke Companies, I understand that consumer reports which may contain public record information may be requested. These reports may include the following types of information:

names and dates of employment, reason for termination of employment, accidents, work experience, etc. I further understand that such reports may contain public record information concerning my driving record, criminal records, etc., from federal, state and other agencies, which maintain such records.

You have the right, upon written request, to receive a written description of the nature of the investigation requested and a written summary of your rights under the Fair Credit Reporting Act.

I authorize, without reservation, any person or entity contacted by the Luke Companies or its agent or agents to furnish the above-stated information, and I release any such person or entity from any liability for furnishing such information.

- Yes
- No

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*I certify that all of the above answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false and/or misleading information in my application and/or interview(s) may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*When applying online please type your full name in the box below shall serve as your electronic signature.*

Electronic Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please complete form and return to:**  
Attn: Human Resources  
Email to: [jobs@lukeoil.com](mailto:jobs@lukeoil.com) or Fax to: 219.962.3685  
3580 N. Hobart Rd. Hobart, IN 46342

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