MANAGER – PROJECT MARKETING – 1 POST

Job Profile

Responsible for identifying opportunities, business procurement, preparation of tenders, techno-commercial aspects of contracts, project work plans, review deliverables, liaison between client at site and headquarters, The incumbent may be posted anywhere in India and must be ready to travel as per Company's requirements.

Job Description

- Understand revenue models and cost-to-completion projects and make decisions accordingly.
- Hold regular status meeting with project team members
- Manage day-to-day client interaction.
- Communicate effectively with clients to identify needs and evaluate alternative business solutions
- Seek opportunities to increase customer satisfaction and deepen client relationships.
- Preparation of tenders / offers and techno-commercial aspects of contracts
- Effectively communicate relevant project information to superiors
- Resolve and / or escalate issues in a timely manner
- Ensures project documents are complete, current, and stored appropriately.
- Follows up with clients, when necessary, regarding unpaid invoices.

Qualifications

Degree or Diploma in Electrical / Mechanical Engineering.

Experience

Approx. 10 -12 years experience in marketing / coordination activities related to Electrical Turnkey Projects commencing from marketing to execution.

Age

Preferably around 40 years

GENERAL: Preference will be given to SC/ST/OBC candidates. Relaxations will be as per Government directives. Remuneration will be commensurate with experience and qualifications and relaxation in qualifications, experience, etc., will be made only in the case of deserving candidates. Those working in Govt./ PSU should apply through proper channel or produce a No Objection Certificate from their present employer at the time of Interview, in case they are short-listed. Incomplete application forms shall be liable for rejection.

Eligible candidates should forward their applications THROUGH POST ONLY to GM(HR&IM), Biecco Lawrie Limited, P-54 Hide Road Extension, Kolkata 700 088 within fifteen (15) days from the date of publication of the advertisement.