

PACE UNIVERSITY

STUDENT BEHAVIORAL ISSUES: WHAT TO DO AND WHO TO CONTACT

Categories of Behavioral Issues. Set forth below are four categories of student behavior, related examples of behavior for each category, and guidance about responding to such behaviors, including who to contact. Behavior does not always fit easily into just one category and therefore, as here, there may be overlap among categories. Some of the examples below would be violations of Pace University's *Guiding Principles of Conduct* and therefore would be enforced by the Deans for Students, not faculty or administrators.

Establishing Standards of Classroom Behavior. Faculty are encouraged to establish reasonable standards of behavior for students to follow in their classroom and class-related activities (e.g., internships, field trips). Any particular or unique behavioral requirements for a class may be identified in the course syllabus, and at the start of the semester faculty should familiarize students with the particular standards for the class. Standards unique to a class supplement but do not supersede the *Guiding Principles of Conduct*, which apply to conduct in the classroom as well as elsewhere on campus and at the University-sponsored events and, as explained above, are enforced by the Deans for Students.

Categories of Behavioral Issues¹

A. Non-Emergency	B. Non-Medical Emergency	C. Medical Emergency	D. Psychological Emergency and Non-Emergency
<p>1. <u>Examples of Behavior</u></p> <ul style="list-style-type: none">▪ Eating in the classroom.▪ Arriving to class late or leaving early.▪ Cell phone use during class.	<p>1. <u>Examples of Behavior</u></p> <ul style="list-style-type: none">▪ Physical or verbal violence or threats of such violence.▪ Theft or destruction of property.▪ Obstruction or significant disruption of class.	<p>1. <u>Examples of Behavior</u></p> <ul style="list-style-type: none">▪ Seizure▪ Allergic reaction▪ Fainting/loss of consciousness▪ Physical injury	<p>1. <u>Examples of Behavior</u></p> <ul style="list-style-type: none">▪ Direct threats of harm to self (including suicide) or others.▪ Actual harm to self (e.g., self-mutilation).

¹ Some behavior may be a violation of the *Guiding Principles of Conduct* or a faculty member's classroom standards but because it has been granted as a reasonable accommodation, it cannot be construed as a violation or subjected to penalties. For example, for medical reasons a diabetic may need to eat something in accordance with a strict schedule and consequently, as an accommodation, is permitted to eat while in class.

<ul style="list-style-type: none"> ▪ Side conversation during class. ▪ Rude or discourteous behavior. ▪ Interrupting or speaking out of turn. ▪ Failure to comply with a directive to stop the behavior. ▪ Dressing or conducting oneself in lewd or indecent manner. <p>2. <u>Addressing the Behavior</u></p> <p>Depending on the behavior at issue, you may:</p> <p>:</p> <ul style="list-style-type: none"> ▪ Confront the student privately, of if appropriate, in front of class. ▪ Explain offensive or inappropriate behavior. WHAT DOES THIS MEAN? WHO EXPLAINS? ▪ Ask student to explain reason for his/her behavior at issue. ▪ Demand behavior stop. ▪ Ask to speak to student after class. ▪ Direct student to leave class. (Note: If situation escalates and student refuses to leave when requested, call Security for assistance.) ▪ If class participation is an element of final course grade, consider the behavior at issue when assessing class participation for purposes of grading. 	<ul style="list-style-type: none"> ▪ Use or possession of, or threat to use or possess, an explosive device or weapon. ▪ Sexual harassment or assault <p>2. <u>Addressing the Behavior</u></p> <p>Security must be contacted immediately about an emergency.</p> <p>In accordance with the University’s <i>Sex-Based Misconduct</i> policy, all incidents and allegations of sex-based misconduct must be referred to the Affirmative Action Officer for appropriate follow up.</p> <p>Additionally, depending on the behavior at issue, you may:</p> <ul style="list-style-type: none"> ▪ Contact Dean for Students (this is mandatory if the behavior may be a violation of the <i>Guiding Principles of Conduct.</i>), Department Chair and/or the appropriate academic Dean. ▪ As soon as practicable, document the details of the behavior, any action taken, and send copies to the individuals identified directly above. 	<ul style="list-style-type: none"> ▪ Suicide attempt ▪ Overdose of alcohol or drugs. <p>2. <u>Sources of Assistance</u></p> <ul style="list-style-type: none"> ▪ Call 911 if immediate medical assistance required. (<u>Note:</u> First responders may be police only; therefore, if ambulance is needed, communicate that to the 911 dispatcher.) ▪ Contact Security. (<u>Note:</u> Contact Security even if 911 is called because Securing must complete an incident report.) ▪ Contact the Health Care Unit. 	<ul style="list-style-type: none"> ▪ Severely depressed. ▪ Excessive use of alcohol or drugs. <ul style="list-style-type: none"> ▪ Appears to have hallucinations or delusions <p>2. <u>Sources of Assistance</u></p> <ul style="list-style-type: none"> ▪ Call 911 if immediate medical assistance required. (<u>Note:</u> First responders may be police only; therefore, if ambulance is needed, communicate that to the 911 dispatcher.) ▪ Contact Security. (<u>Note:</u> Contact Security even if 911 is called because Securing must complete an incident report.) ▪ Contact Counseling Center. ▪ If appropriate under the circumstances, remind student of available campus resources (e.g., Counseling Center, Health Care Unit) <p><u>Resources</u></p> <p><u>Security</u></p> <table border="0"> <tr> <td>NY</td> <td>212 346-1800</td> </tr> <tr> <td>Westchester</td> <td>914 773-3400</td> </tr> <tr> <td>Briarcliff</td> <td>914 923-2700</td> </tr> <tr> <td>Law School</td> <td>914 422-4111</td> </tr> </table> <p><u>Counseling Center</u></p> <table border="0"> <tr> <td>NY</td> <td>212 346-1526</td> </tr> <tr> <td>Westchester</td> <td>914 773-3710</td> </tr> </table>	NY	212 346-1800	Westchester	914 773-3400	Briarcliff	914 923-2700	Law School	914 422-4111	NY	212 346-1526	Westchester	914 773-3710
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<p>3. <u>Contact</u></p> <ul style="list-style-type: none"> ▪ Department Chairperson ▪ Academic Dean ▪ Dean for Students (this is mandatory if the behavior may be a violation of the <i>Guiding Principles of Conduct</i>) ▪ Security (if situation escalates) 			<p><u>Health Care Unit</u> NY 212 346-1600 Westchester 914 773-3760</p> <p><u>Dean for Students</u> NY 212 346-1306 Westchester 914 773-3351 Law School 914 422-4146</p> <p><u>Affirmative Action</u> NY 212 346-1310 Westchester 914 773-3856</p> <p>Sexual Assault Education and <u>Prevention Specialist</u> NY 212 346-1306 Westchester 914 597-8783</p>
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