

CLEANING CHECKLIST

weekly

living room

- floor
- windows
- dust surfaces
- declutter
- rug

kitchen

- floor
- cabinets
- windows & balcony door
- clean out fridge & freezer

main bathroom

- countertop
- toilet
- tub
- mirror
- soap refill
- floor

master bathroom

- countertop
- toilet
- shower
- mirror
- soap refill
- floor

guest bedroom

- floor
- windows
- dust surfaces
- declutter

kids bedroom

- floor
- windows
- dust surfaces
- declutter

master bedroom

- floor
- windows
- dust surfaces
- declutter

front entry & hall

- floor
- dust surfaces
- declutter
- rugs

balcony / backyard

- clean surfaces
- declutter
- tend to garden

laundry (not clothing)

- bedding
- towels
- clothing

finances

- balance accounts
- pay bills
- inventory cash
- update monthly budget
- update work expense report

food

- grocery shopping
- market shopping
- prep & make-ahead cooking

miscellaneous

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

daily

basic upkeep cleaning

- make beds
- dishes
- kitchen counters
- clutter pick-up
- quick sweep living/dining
- quick sweep kitchen
- file away paperwork

monthly

organizing tasks

- organize pantry
- food inventory
- menu plan
- write budget
- organize bathroom stuff
- organize wardrobes

other

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