



Payroll/ERP Project
ITN No. 06-11
April 9-11, 2007 Vendor Presentation Agenda

Estimated Duration	Discussion Topics
5 min	Introductions
5-10 min	Clerk Project Background
15 min	Vendor Background
30 min	Scope of Work/Timeline Section 3.5 - Review experience with modules listed in ITN Discuss PeopleSoft v9.0 experience Section 3.15 - Review vendor timeline recommendation and phased approach
5-15 min	Implementation Methodology Section 3.12 - Describe proven tools/techniques/best practices
15 -30 min	Key Personnel Section 3.10 - Discuss number, level of expertise of proposed key personnel Section 3.11 - Discuss proposed subcontractors (if applicable) Section 3.14 - Review proposed project organizational chart Describe if vendor's key personnel have experience with government agency payrolls with multiple unions
15 -30 min	Technical Environment Section 3.17 - Discuss vendor's hardware, operating system, and database platform recommendations
5-10 min	Conversion How much history (# of years) do you typically recommend for conversion? What conversion tools/techniques do you recommend? Does your cost reply include conversion converting historical data?
5-10 min	Interfaces Section 3.23 - Discuss recommended interfaces approach for Clerk external systems Section 3.23 - Discuss recommended interfaces approach for County HRIS system
5-10 min	Testing Section 3.24 - What tools/techniques do you recommend?
5-10 min	Training/Knowledge Transfer/Documentation Section 3.25 - Discuss recommended end user training approach Describe experience level with UPK tool
	Conclusion