

Greenville Public School District
Job Description
Caregiver

Title: Caregiver
Qualifications: Must meet qualifications set by the District
Reports To: Superintendent of Education, the Deputy Superintendent, Principal, Assistant Principal, Supervising Teacher, and other designated supervisor
Job Goal: To assist the classroom teacher in providing personal care for physically disabled students so they will be able to receive a free and appropriate public education in their least restrictive environment. The caregiver is not to be utilized as an intervention or instructional aide.

Professional Responsibilities

- Maintains the same high level of ethical behavior and confidentiality of information about students as is expected of fully licensed teachers
- Participates in in-service training programs as assigned
- Follows school board policy and school rules and regulations
- Assists with the following:
 - Change of clothing
 - Getting on and off the bus in the morning and afternoon
 - Field trips
 - Feeding
 - Transferring students within the building (class-to-class, cafeteria, etc.)
 - Gathering materials and supplies for the students while in the classroom
 - Supervision on the bus

Classroom Management

- Operates and cares for equipment used in the classroom for instructional purposes
- Assists teacher in maintaining neat work and study areas

Student Support and Supervision

- Works with individual students or small groups of students to reinforce learning of material or skills initially introduced by the teacher
- Assists with the supervision of children during class periods
- Serves as an effective role model for the students by providing a positive image for the school and/or district

Teacher Support

- Alerts the regular teacher to any problem or special information about individual students
- Works with the classroom teacher in providing an effective educational program for students
- Performs others duties as assigned by the Principal, Assistant Principal, Supervising Teacher, Superintendent, Deputy Superintendent, and other supervisor

Terms of Employment: Salary and work year will be established by the Board.

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Support Services Personnel.