

February 6, 2013

Dear Mrs. Walker,

I wanted to let you know how much I sincerely appreciate your help in applying for college scholarships. With your assistance, I was able to apply for assistance with my room and board and books, as well as my tuition. I am happy to report that I have received a leadership scholarship to Central University that will cover the majority of my expenses for the first year and is renewable thereafter, provided that I maintain a satisfactory GPA. My parents and I are forever grateful for your expertise in this area. Your help has been invaluable.

Sincerely,

Kaitlyn Thomas