

Name

Home Address

Postcode

Email

Telephone

**Gift Aid declaration**

Please treat:

- ☐ This gift of £                      as a Gift Aid donation; **OR**
- ☐ All gifts of money that I make today and in the future as Gift Aid donations; **OR**
- ☐ All gifts of money that I have made in the past 6 years and all future gifts of money that I make from the date of this declaration as Gift Aid donations.

You must pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April one year to 5 April the next) that is at least equal to the amount of tax that the University of Bradford will reclaim on your gifts for that tax year.

Date

Signature

**Please notify the University of Bradford if you:**

1. Want to cancel this declaration.
  2. Change your name or home address.
  3. No longer pay sufficient tax on your income and/or capital gains.
- We will reclaim 28p of tax on every £1 you gave up to 5 April 2008 and 25p of tax on every £1 you give after 6 April 2008. The Government will pay us an additional 3p on every £1 you give between 6 April 2008 and 5 April 2011. This transitional relief does not affect your personal tax position. **If you pay income tax at the higher rate, you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.**

**I wish to make a gift to:**

- ☐ Wherever the need is greatest (**PLEASE QUOTE 1802/75000/000000**):
- ☐ The Brgraduate Fund (**PLEASE QUOTE 1802/75999/D09134**):
- ☐ Scholarships (**PLEASE QUOTE 1802/75999/D09135**):
- ☐ Other:

I understand that every effort will be made to use my gift for the requested purpose but if my selected use is no longer practical / possible, the Vice Chancellor may select an alternative, similar purpose in the best interests of the University.

I enclose a cheque made payable to the University of Bradford or a CAF Voucher for:

£25 ☐    £50 ☐    £100 ☐    £250 ☐    £500 ☐    £1,000 ☐    Other ☐ £

☐ I wish to receive information about leaving a gift to the University of Bradford in my will

Signature

Date

**Please return this form to:**  
**Development Team**  
**Room D16 Richmond Building**  
**University of Bradford**  
**Richmond Road**  
**Bradford, BD7 1DP**

By completing this form, you give consent to the University keeping data about you that will not be shared with other organisations but could be used for the purpose of keeping you informed of activities, marketing, fundraising and other initiatives that we believe may be of interest to you. If you do not wish the University to keep data about you for purposes other than recording your gift, please tick this box. ☐

**Many thanks for your support.**

When a donation is made on someone else's behalf details of the payee must be submitted e.g. Name and address.

The payment you make must be equal in value to your donation amount, as refunds of donated funds cannot be made.

In the unlikely event that a refund of donated funds is made this will be processed via the method the original payment was made i.e. back into the originating bank account and to the person who made the original payment.

The University may publicise this gift, unless you express that your donation is to remain anonymous by ticking this box: ☐

The University abides by the Money Laundering Regulations 2003 and the Proceeds of Crime Act 2002.