



MOORE COUNTY SCHOOLS

*Growing to Greatness*

<b>Title:</b>	Plumbing Supervisor	
<b>Reports to:</b>	Executive Supervisor for Maintenance	
<b>Terms of Employment:</b>	12 Months	
<b>Salary:</b>	Pay Grade 69	

- Qualifications:**
- Graduation from High School or equivalency
  - North Carolina Plumbing License
  - Extensive and broad experience in plumbing and/or utility work
  - Valid North Carolina Driver's License

**Supervises:** Plumbing Crew

**Essential Job Functions:**

1. Coordinates, supervises and assists in activities involving the schools' plumbing, boiler, hot water, potable water, and sewer systems
2. Performs skilled and semi-skilled plumbing work in the maintenance and repair of plumbing systems, equipment, and fixtures.
3. Assigns workers to projects as necessary by workload
4. Meets with vendors and contractors to solicit bids on repair and replacement projects
5. Obtains needed supplies and equipment to complete assigned tasks
6. Performs administrative duties associated with work orders and scheduling staff to ensure projects are completed
7. Communicates with staff to establish and maintain effective working relationships
8. Evaluates staff in accordance with established policy
9. Inspects boilers and plumbing systems in school facilities
10. Inspects and supervises contractors on plumbing projects
11. Directs and performs a variety of repair or replacement functions related to plumbing, minor electrical work related to water heaters, wiring of pumps and motors, etc.
12. Repairs and replaces broken water and sewer lines
13. Clears sewer and drain lines, commodes, etc.
14. Maintains, trouble-shoots and repairs boiler systems
15. Directs and assists in the installation of boiler systems
16. Performs maintenance and installation functions associated with all water system equipment
17. Measures, cuts, threads, and assists in the installation of pipes and tubing
18. Repairs and replaces hot water tanks, circulating pumps, etc.
19. Maintains equipment and supplies
20. Repairs and replaces valves and other plumbing components
21. Operates backhoe, trencher, and other equipment as needed
22. Transports equipment to job sites as needed
23. Maintains well and wastewater systems as needed
24. Provides assistance to other crews as needed
25. Responds to after hour emergencies as requested
26. Performs other duties and responsibilities as assigned by supervisor



## Maintenance Department Physical and Cognitive Requirements

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The major physical and cognitive requirements listed below are applicable to the **Plumbing Supervisor** job classification within the Maintenance Department of Moore County Schools.

Work in this classification is considered **heavy physical work** requiring the exertion of 100 pounds of force occasionally and up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects.

Must be able to:

- walk, lift, reach, stoop, stand, grasp, balance, climb, kneel, and crouch
- work in various inside and outside environments being subjected to weather changes, noise, vibrations, job hazards and atmospheric conditions
- use visual acuity required for depth perception and color perception
- visually inspect small defects and/or small parts
- use a variety of measuring devices
- assemble or fabricate parts at or within arm's length
- operate machines, motor vehicles, hand tools, and job specific equipment and tools
- determine the accuracy and thoroughness of work
- observe general surroundings and activities
- hear sufficiently to accurately perceive information at normally spoken word levels
- use communication by means of spoken word to express or exchange ideas
- safely work in situations of exposure to blood borne pathogens which may require specialized personal protective equipment