Darsana Thazhath

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Profile

- Instructional Designer with more than 8 years of experience in creating eLearning courses
- Well-versed in creating simulations and lab sessions by using Adobe Captivate
- Proficient in designing engaging interactivities for courses
- Equally effective working independently and in a team

Experience

Instructional Designer
Since September 2014
JDA Software Pvt. Ltd., Bangalore, India

Roles and Responsibilities
- Performs Scope Analysis and Training Needs Analysis (TNA)
- Leads projects and performs the required project management tasks
- Designs and develops courses on JDA products and solutions such as Enterprise Supply Planning, Supply Chain Planning and Optimization, Space Planning, and Logistics Procurement
- Handles course development tasks and SME interactions independently
- Creates demos, practice sessions, and assessments
- Packages courses for LMS delivery and tests the courses on LMS

Tools used:
Microsoft PowerPoint 2016, Microsoft Word 2016, Microsoft Excel 2016, Adobe Captivate 7, TechSmith Camtasia Studio 7, TechSmith SnagIt 10, ProForm Rapid eLearning Studio 4, and Articulate Engage 09

Achievements:
- Sport Award, June 2016
- Pillar Team Awards – H1, Space Planning eLearning Curriculum Team (6 members), August 2016

Instructional Designer
December 2012 – July 2014
Aptara Learning Pvt. Ltd., Thiruvananthapuram, India

Roles and Responsibilities
- Developed high-quality storyboards for Aptara clients
- Coordinated with graphic developers, program developers, and project managers to ensure the quality and timely delivery of projects
- Interacted with SMEs, clients, and on-site Instructional Designers on a regular basis
- Reviewed courseware to ensure that it follows the blueprint set for the project
- Ensured that the Customer Satisfaction Index (CSI) is maintained in the projects

Tools used:
Microsoft PowerPoint, Microsoft Word, and Articulate Suite

Achievements:
- Employee of the Month, July 2013

Freelancer
July 2012 – November 2012
Various companies, Bengaluru, India

Roles and Responsibilities
- Developed storyboards for Clients of PurpleFrame Technologies Pvt. Ltd.
- Interacted with SMEs to gather requirements and subject matter
- Used Photoshop to create graphics for an iPhone Application

Tools used:
Microsoft Word, Adobe Captivate, and Adobe Photoshop

Instructional Designer
June 2011 – July 2012
[Progress Software](), Hyderabad, India

Roles and Responsibilities
- Designed and developed high-quality and technically accurate ILT and WBT courses for a technical audience
- Collected technical information for courseware from websites, whitepapers, articles, and documentation guides
- Interacted with SMEs to gather content, solve queries, and verify the accuracy of deliverables
- Developed high-quality storyboards that media developers can use to create WBT courses
- Interacted with media developers to assure that course designs are accurately implemented
- Tested WBT content to provide quality assurance
- Developed assessments to test learners' knowledge
- Communicated effectively with all stakeholders
- Conducted research to develop better courses

Tools used:
Microsoft Word and Adobe Captivate

Instructional Designer
April 2008 – June 2011
[Ernst & Young Global Shared Services Centre](), Thiruvananthapuram, India

Roles and Responsibilities
- Developed learning objectives, storyboards, and assessments
- Coordinated with media developers and SMEs
- Recorded and edited audio
- Recorded, edited, and published lab sessions
- Created tutorials using Learning Content Management System and Rapid eLearning tools

Tools used:
Microsoft PowerPoint, Microsoft Word, Articulate Suite, Adobe Captivate, Audacity, TechSmith SnagIt, and ACS LCMS

Education

- Post Graduate Diploma in Instructional Design (2013)
  Symbiosis Center For Distance Learning (SCDL)
  Symbiosis Bhavan, Shivaji Nagar, Pune, Maharashtra, India

- Bachelor of Arts in Functional English (2007)
  University of Calicut
  Sree Narayana College, Palakkad, Kerala, India

- Higher Secondary – Science Stream (2004)
  Directorate of Higher Secondary Education, Kerala
  GHSS Peringottukurrissi, Palakkad, Kerala, India

- 10th Standard, AISSE (2002)
  Central Board of Secondary Education (CBSE)
  Jawahar Navodaya Vidylaya, Malampuzha, Palakkad, Kerala, India

Certifications

- myEnglish Upper Intermediate 1(May, 2016)
  [British Council India]()

- [HR101x: Introduction to People Management]() (April, 2016)
  [EdX & IIM Bangalore]()

- Fundamental Certification Program (FCP) in Technical Writing (2008)
  The Writers Block (TWB), Bengaluru, India

- Technical Writing Certification Course (2008)
  Escube Technologies Pvt. Ltd., Thiruvananthapuram, India

Technical Skills

- Microsoft Office Suite 2016
- Adobe Captivate 7
- TechSmith Camtasia Studio 7
- ProForm Rapid eLearning Studio 4
- Articulate Suite
- TechSmith SnagIt
- Adobe Photoshop 7
- Audacity
- ACS LCMS

Personal Details

Date of Birth	:	15 November 1986
Citizenship	:	Indian
Gender	:	Female
Languages known	:	English, Malayalam, Hindi
Current Location	:	Bangalore, India -560037