

# PLC Weekly Agenda Template



- ☐ What celebrations did your team have this past week?
- ☐ Did you start on time?
- ☐ Who is in attendance?
- ☐ Did everyone follow the norms?
- ☐ Do you need to assign roles for this meeting (someone updating data, someone updating Google Doc)?
- ☐ What topic are you discussing (Math, LA, Science)?

<p>Assessment Discussion</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Weekly Treasures</li> <li><input type="checkbox"/> Common Assessment results</li> <li><input type="checkbox"/> Weekly Progress Monitoring of DIBELS</li> <li><input type="checkbox"/> iStation Data</li> <li><input type="checkbox"/> Reading Plus Data</li> <li><input type="checkbox"/> Imagine Learning Data</li> <li><input type="checkbox"/> IXL data</li> <li><input type="checkbox"/> Pre/Post Assessments</li> <li><input type="checkbox"/> Interim Assessments</li> </ul>	<p>Possible Instructional Strategies for the week:</p> <p style="text-align: center; font-size: 2em; color: #ccc;">Discussion Items</p>
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<p>Report on Academic Focus Students from each teacher (Google Doc)</p> <p style="text-align: center; font-size: 2em; color: #ccc;">Google Doc</p>
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<p>Learning Trajectory for following week (Instructional Objective)</p> <p style="text-align: center; font-size: 2em; color: #ccc;">Discussion Items</p>	<p>Learning Targets for following week (Google Doc)</p> <p style="text-align: center; font-size: 2em; color: #ccc;">Google Doc</p>
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Have you....

- ☐ Posted Learning Targets for Math and LA on Google Docs Scope and Sequence
- ☐ Updated Focus Students Interventions/Summary on Google Doc Focus Students (ACADEMIC AND BEHAVIOR interventions)
- ☐ Discussed any intervention changes with intervention personnel (intervention teachers, aides, SpEd teachers or aides) if they are not in attendance
- ☐ Discussed any other managerial issues that need to be addressed—calendar

*\*\*Remember, this is not something that needs to be filled in and turned in. This is simply a format to help facilitate discussion during your PLCs.*