



1111 Ninth Street • Suite 190 • Des Moines, Iowa 50314
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JOB DESCRIPTION

POSITION TITLE: General Dentist

ORGANIZATION: Des Moines Health Center

REPORTS TO: Dental Director & President/Executive Director

Position Purpose: To provide quality dental care in all phases of general dentistry in accordance with generally accepted dental practices, standards, and levels of care established by the Des Moines Health Center. Reports to the Center's Dental Director on clinical matters and to the President/Executive Director for non-clinical matters.

Job Functions:

- Provide quality dental care for all Health Center patients in all phases of general family dentistry, emphasizing prevention according to the scope of practice authorized by the Des Moines Health Center's Board of Directors
- Assist Dental Director & President/Executive Director in the supervision and performance evaluations of Dental Assistants and Dental Hygienists
- Provide relief of pain and palliative treatment for emergency patients
- Supervise and check prophylactic treatments administered by Dental Assistants
- Supervise Dental Assistants to ensure that operator rooms are adequately stocked with instruments and supplies
- Review patient's medical history making sure significant findings are considered and addressed prior to patient treatment
- Accurately post billable services to patient's account following treatment
- Explain to patient/parent recommended treatment plans and answer questions as they relate to patient care
- Refer patients to specialists as needed
- Prescribe, prepare, and administer drugs or medicine to patients as needed
- Assist Dental Director and President/Executive Director in developing policy recommendations for consideration by the Des Moines Health Center Board of Directors.
- Participate in after-hours dental emergency call program with Broadlawns Dental Clinic (when DMHC participates)
- Maintain adequate provider productivity according to established agency productivity standards
- Other duties as assigned

Position Requirements:

- Education Requirement: Graduate of accredited dental school or college
- Must be currently licensed to practice dentistry in Iowa or be able to communicate expected time frame for obtaining Iowa licensure
- Must have current registration numbers for the Drug Enforcement Administration and the State of Iowa for controlled substances
- Strong communication skills, with the ability to interact with patients, staff, and other Dentists on a daily basis