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Like

Home

Interview Preparation

Preparation Tips

Interview Checklist

Interview Questions

Questions&Answers

Typical Questions

Difficult Questions

Questions to Ask

Interview Tips

Interview Tips

Dress for Success

Closing the Interview

Types of Interview

Behavioral Interview

Information Interview

Panel Interviews

Group Interviews

Phone Interviews

Skype Interviews

Second Interviews

Interview Guides

Job Interview Guide

Manager Interview

Accounting Interview

Sales Interview

Customer Service

Call Center

Secretary Interview

Teacher Interview

Marketing Interview

Project Manager

Administrative

Entry Level Teacher Resume

This sample entry level teacher resume can be adapted to help you get the teaching job you want. Competition for teacher jobs is often fierce and your resume should highlight your best points as an educational professional and demonstrate why you are a good fit for the job opportunity.

This easy-to-use format enables you to list your areas of proficiency and clearly establish how you can contribute to the specific school.



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As a recent graduate it is advisable to begin your resume with Education rather than part time or student work experience. List a range of skills to highlight your versatility.

Include any special skills such as technological skills, extra languages and extracurricular background. Make your resume relevant to the specific teaching opportunity and school.

ENTRY LEVEL TEACHER RESUME

YOUR FULL NAME

Your mailing address

Your phone numbers

Your email address

Objective

Example:

Seeking a position as an active and involved teacher at the elementary level.

Profile Statement

Example:

A self-motivated teacher who is determined to help pupils fully utilize the educational opportunities available to them.

- able to plan and develop appropriate teaching programs to optimize the learning process while effectively addressing individual and group needs
- proficient in the use and integration of relevant technology to support classroom instruction and learning activities

Human Resources

Internship Interview

Nurse Interview

Nanny Interview

Job Resources

Job Descriptions

Job Search Strategy

Sample Resumes

Cover Letters

Job References

Character References

After the Interview

Interview Follow Up

Thank You Letters

Employment Checks

Employment Tests

Background Checks

The Job Offer

Job Offer Help

Negotiate Salary

Resignation Letters

Employment Help

Surviving a Layoff

Best Articles

Free Templates

Latest News

Job Interview Blog

Contact Us

About this Site

About Us

Site Map

Privacy Policy

Disclaimer

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- skilled at evaluating progress through a range of assessment tools
- excellent communication skills facilitate constructive engagement with parents and colleagues

Education

School of Education, College of New Jersey, Ewing NJ

Bachelor of Arts in Elementary Education, 2015

Second Major: Psychology

12 hours of Special Education credit

Activities: Student Advisory Committee, Peer Tutor, Intramural Softball, Student Orientation Leader

Certifications

State Certification in Elementary Education (1-8)

Work Experience

Practicum Teacher - Grade 6

Robertson School, Newark, NJ

Spring 2015

- taught English, geography, math, science, spelling and reading to diverse students
- incorporated a poetry program into the curriculum
- prepared creative writing assignments
- planned and led language lessons
- organized field visits for students
- individually tutored students in math and reading
- assisted with evaluation and reporting on each pupil's progress
- assisted with maintaining educational records on each child in accordance with regulations
- participated in parent-teacher conferences

Student Teacher - Summer Program, 7th and 8th Graders

Greenways Park School, Newark, NJ

Summer 2014

- planned and ran educational and craft activities for children
- individually tutored children in math and language arts
- introduced writer's workshops
- organized and supervised field trips
- implemented behavior management system

Practicum Teacher - Grade 7

Sherwin Elementary School, Ewing, NJ

Spring 2014

- taught, math, science, English and geography lessons

- developed 2 new science units
- designed vocabulary and spelling activities

Children's Assistant Librarian

Bracken Library, Ewing NJ

2012-2013 (Part-time while studying)

- assist children and parents with selection of appropriate reading material
 - assist with administrative tasks
 - update library database
-

Technology Skills

- MS Office
 - WebCT
 - GradeKeeper
-

Core Competencies

- organizational and planning skills
 - problem analysis and resolution
 - adaptability
 - communication skills
 - high energy level
 - stress tolerance
-

References

Available on request

A professional-looking resume is key to landing the teaching job interview. Ensure your resume is clear and informative and targeted to the specific teacher job opportunity.



Entry Level Teacher Resume Keywords

Resume keywords are how your resume gets found. Here is a list of useful resume keywords for teachers.

advise, instruct, teach, assess, evaluate, guide, tutor, mentor, deliver, encourage, motivate, stimulate, adapt, plan, develop, teach, discipline, integrate, lesson plan, curriculum, work scheme, learning objectives, learning materials, technology, feedback, reports, classroom management, diversity, special needs, parent-teacher conference, thematic units, portfolio, extracurricular.

Find out more about using [resume keywords](#) to get noticed.

Teaching Job Resources

[Teaching Job Descriptions](#)

[Teacher Cover Letter](#)

[Entry Level Teacher Resume Tips](#)

[Teaching Resume Objective](#)

[Teacher Interview Guide](#)

[Teacher Job Interview Questions](#)

[Special Education Teacher Interview](#)

[Elementary Teacher Interview Questions](#)

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[Student Job Interviews](#)

Develop an effective [teacher portfolio](#)

[Job Interviews](#) > [Job Descriptions](#) > [Teacher Job Descriptions](#) > Entry Level Teacher Resume



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